**National Conference of State Transportation Specialists**

Minutes - Executive Board Meeting

January 27, 2020

**Call to Order**

President Suzanne Stillwell called the meeting to order at 2:55 P.M.

**Roll call**

Roll call was taken, and the following people were present:

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| Scott Morris  Luke Bentley  Ingrid Johnson  Sandy Bowling  Mary Guillaume  Mike Hoeme  Bill DeBord  Jessica Kines  Abe Droste  Jessica Barnes | Tina Thurman  Avelino Gutierrez  Crystal Stevens  Dave Loucks  Cassandra Pomeroy  Terry Mercer  Carol Fallin  Dave Lazaredes  Toby Piquet |

**Secretary’s Report**

Secretary Luke Bentley presented draft minutes from the June 5, 2019 NCSTS Executive Committee Meeting. The meeting minutes were discussed and approved.

There was discussion regarding the best location to keep the minutes. For now, Crystal Stevens will maintain these records.

There was discussion about the creation of an NCSTS website, which among other things would be a place to store and publish minutes and other records in the future. Cassie Pomeroy volunteered to look into options for creation of a website, including communicating with Seikosoft about developing a website.

**Treasurer’s Report**

Treasurer Carol Fallin presented the treasurer’s report. The balance, at the time of the report, was $36,234.95.

**Vice President’s Report on IATR Conference in Calgary**

Vice President Crystal Stevens reported that, while at the IATR Conference in Calgary, she attended a regulatory bootcamp, promoted NCSTS, and took classes on mobility management, transportation network companies, and taxis.

**Committee Reports**

**Consumer Protection and Household Goods (Dave Loucks and Bill DeBord):** There was a group discussion about the positive reception of the in-person panel at the NCSTS meeting in Rapid City and the group generally favored doing something similar for future NCSTS meetings. Mike Hoeme stated that leased-vehicle moves were an issue and suggested that as a topic for the Portland NCSTS Meeting. The group discussed whether NCSTS should invite representatives from Uhaul or Penske to attend the meeting.

**Nominations (Terry Mercer):** Terry Mercer indicated the need for 4 new members, adding that members were usually added at the Summer meeting. Mr. Mercer discussed NCSTS’s role, specifically with the composition of the UCR Board. He emphasized that it is in the best interest of UCR for NCSTS to continue to flourish. There was a group discussion about the benefits of starting and keeping relationships with other organizations.

**Site Selection (Suzanne Stillwell and Crystal Stevens):** President Suzanne Stillwell promoted the meeting in Portland (June 7-10, 2020), made brochures/maps available, and indicated that additional details would be circlated soon. Ms. Stillwell stated that a planning session for the summer meeting would occur on the following day, January 28, 2020. Ms. Stevens stated that the hotel in Niagra Falls has been reserved for the 2021 meeting (June 6-10, 2021).

**Transportation Network Companies (Scott Morris):** Scott Morris reminded the group of a recently-effective California law that affects TNCs and independent contractors.

**Committee Chair Vacancies:** Crystal Stevens stated that the Government Library & Education Committee is not vacant and that she is the chairperson for that committee. Bill DeBord volunteered to contact the listed chairpersons that have not recently attended meetings, specifically Bobbie Prosser and Ira Baldwin.

**New Business**

Terry Mercer mentioned updating the logo and Cassie Pomeroy volunteered to work on updating it.

There was a group discussion about a possible change in the UCR meeting calendar and how it might affect NCSTS meetings. Specifically, the issue is whether NCSTS should continue with its customary meeting times if UCR moves its meetings to another month. Elizabeth Leaman said that the UCR meeting would be held in December of 2020, likely in San Diego or New Orleans.

There was a group discussion about whether to compensate people who present topics at NCSTS meetings, perhaps offsetting the fee. Bill DeBord indicated that NCSTS has not done this in the past.

The meeting adjourned at 4:19 PM.