**National Conference of State Transportation Specialists**

Minutes - Annual Meeting

June 17, 2020

**Call to Order**

President Suzanne Stillwell called the meeting to order at 9 AM Pacific Time.

**Roll call**

Roll call was taken, and the following people were present:

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| Scott Morris (Alabama)Luke Bentley (Alabama)Amanda Shehane (Alabama)Jennifer Morgan (Alabama)Wade Ledbetter (Arkansas)Vanessa Condra (Colorado)Michellle Wilder (Georgia)Dave Sholz (Georgia)Denise Crawford (Illinois)Sandy Bowling (Indiana)Mary Guilluame (Iowa)Mike Hoeme (Kansas)Bill DeBord (Kentucky)Elizabeth Leamon (Massachusetts)Abraham Droste (Michigan) | Dave? (Michigan)Linda Kolden (Minnesota)Lori ? (Minnesota)Jessica Barnes (Mississippi)Tina Thurman (Missouri)Avelino Gutierrez (New Mexico)Rod Moser (Ohio)Crystal Stevens (Oklahoma)Dave Loucks (Pennsylvania)Terry Mercer (Rhode Island)Carol Fallin (Texas)Lydia Sahley (Texas)Rick Clark (Utah)Suzanne Stillwell (Washington)Mathew Perkinson (Washington) |

**Secretary’s Report**

Secretary Luke Bentley presented draft minutes from the January 27, 2020 NCSTS Executive Committee Meeting. The meeting minutes were discussed and approved.

**Treasurer’s Report**

Treasurer Carol Fallin presented the treasurer’s report. The balance, at the time of the report, was $27,004.23.

Carol discussed the loss of approximately $7,000 due to a fraudulent request for money. Carol stated that she filed a police report and notified Wells Fargo. Upon a recommendation from Scott Morris, Carol agreed to also notify the FBI.

**Vice President’s Report**

Vice President Crystal Stevens indicated that UCR is taking the lead on scheduling future meetings, adding that this year’s mid-winter meeting will be on December 10th in San Diego. NCSTS may also meet on December 10th, or possibly December 11th.

The Annual Meeting for 2021 will be held in Niagara Falls, New York on June 6th through June 9th at the Double Tree by Hilton Hotel.

**Proposed Revisions to Policy Manual**

President Suzanne Stillwell presented proposed changes to the NCSTS Policy Manual. She described a change on page 2 regarding the rules on membership from each state and a change on page 4 regarding a change in the Treasurer’s responsibilities, specifically the disbursement process. She also described other minor changes, such as updating the list of the locations of previous conferences.

Upon a motion, the membership approved the proposed change to the NCSTS Policy Manual.

**Committee Reports**

**Consumer Protection and Household Goods (Dave Loucks and Bill DeBord):** Chair Dave Loucks mentioned the presentation that was planned for the in-person Annual Meeting and there was discussion about including a presentation at the next in-person Annual Meeting. Dave Loucks announced that he would be retiring on July 31, 2020 and anticipates that his replacement will be involved in NCSTS.

**Nominations (Terry Mercer):** Chair Terry Mercer indicated that, later in the meeting, there would be a vote on the new officers and members of the Executive Committee. President Suzanne Stillwell remarked that, with the nominations, NCSTS would have no vacancies on the Executive Committee.

**Transportation Network Companies (Scott Morris):** Chair Scott Morris mentioned the continuing activity regarding the designation of TNC drivers as employees or independent contractors. Scott mentioned the reduced demand for TNC services due to Covid-19.

**NCSTS Website (Cassandra Pomeroy):** President Suzanne Stillwell mentioned that, at its last meeting, the Executive Committee discussed creating an NCSTS website

**Nominations**

Upon a motion, the membership approved the following nominations for officers and members of the Executive Committee:

President: Crystal Stevens (Oklahoma Corporation Commission)

Vice President: Luke Bentley (Alabama Public Service Commission)

Secretary: Jessica Barnes (Mississippi Department of Transportation)

Treasurer: Carol Fallin (Texas Department of Motor Vehicles)

Executive Committee:

Vanessa Condra (Colorado Public Utilities Commission)

Cassandra Pomeroy (Pennsylvania Public Utilities Commission)

Mary Guillaume (Iowa Department of Transportation)

Jessica Kines (Michigan State Police)

Lydia Sahley (Texas Department of Motor Vehicles)

Abraham Droste (Michigan State Police)

Eric Belford (Montana Department of Transportation)

Mathew Perkinson (Washington Utilities and Transportation Commission)

Ryan Nance (Illinois Commerce Commission Police)

The meeting adjourned at 10:10 AM Pacific Time.