

#1 Introduced: Murphy, Neal Seconded: Bowling, Sandy Passed Meeting Procedures
to accept the meeting agenda

#2 Introduced: Murphy, Neal Seconded: Bowling, Sandy Passed Meeting Procedures
to accept the minutes of the December 5th, 2013 Board meeting

#1 Introduced: Bowling, Sandy Seconded: Morris, Scott Passed Meeting Procedures
to accept the meeting agenda

#2 Introduced: Bowling, Sandy Seconded: Murphy, Neal Passed Meeting Procedures
to accept the minutes of the January 16th, 2014 Board meeting

#3 Introduced: Gutierrez, Avelino Seconded: Anderson, Adam Passed Program Procedures
to approve the change the designation from the Department of Revenue to the Department of Public Safety

Notes: Received a letter dated January 23rd, 2014 from the Governor of Georgia that changes the designated agency from the Department of Revenue to the Department of Public Safety.

#1 Introduced: Murphy, Neal Seconded: Morris, Scott Passed Meeting Procedures
to accept the meeting agenda

#2 Introduced: Murphy, Neal Seconded: Bowling, Sandy Passed Meeting Procedures
to accept the minutes of the February 25th, 2014 Board meeting

#1	Introduced: Morris, Scott to approve the Meeting Agenda	Seconded: Murphy, Neal	Passed	Meeting Procedures
#2	Introduced: Chambers, Woody to approve the minutes of April 10, 2014, Board Meeting	Seconded: Bowling, Sandy	Passed	Meeting Procedures
#3	Introduced: Gutierrez, Avelino	Seconded: Morris, Scott		Administrative Expenses

Avelino Gutierrez wants to get the structure in place how to handle administrative funds when they become available within the next 6-9 months. Mr. Gutierrez moved to form an Administrative Costs Subcommittee under the provisions of the UCR Act that allows the board to appoint any additional subcommittee and task forces the Board deems necessary. He believes we need to be ready for the time when we have administrative funds either under Grow America or present law. Mr. Gutierrez continued we need to know what are our legitimate costs and where the Board should go when funds are available to pay costs.

Notes: Meeting minutes do not indicate a vote.

Scott Morris seconded the motion and volunteered to serve on the committee. Other members volunteering to serve are:

Dave Lazarides

Woody Chambers

Angel Oliver

Gene Eckhardt volunteered to serve and chair the Committee.

Mr. Eckhardt continued they will meet in Seattle to lay groundwork and assign tasks. Their goal is to ascertain legitimate costs and the process to pay them. The draft letter that will be sent to FMCSA helps define the mission. The email from FMCSA describes how the entire regulatory framework may change under GROW AMERICA which could affect the work and administrative costs of the board. The subcommittee will evaluate the administrative costs issue regardless whether we proceed under the current regime or GROW AMERICA. Mr. Eckhardt asked for the subcommittee name to reflect Administrative Expenses rather than Administrative Costs.

#1 Introduced: Murphy, Neal Seconded: Anderson, Adam Passed Meeting Procedures
to accept the meeting agenda

#2 Introduced: Bowling, Sandy Seconded: Murphy, Neal Meeting Procedures
to accept the minutes of the May 15, 2014 Board meeting, subject to be changed if some other notes are provided.
Notes: Meeting minutes do not indicate a vote.

#3 Introduced: Morris, Scott Seconded: Lazarides, Dave Passed Depository
make a distribution of the interest in the 2008 and 2009 accounts and close the 2008 and 2009 accounts

#4 Introduced: Morris, Scott Seconded: Lazarides, Dave Passed Program Procedures
Establish a savings account for the 2015 registration year with the current signatures and authorize the signatures to have the ability to distribute administrative funds at the direction of the Board for the 2015 and the current 2014 registration account.

#5 Introduced: Gutierrez, Avelino Seconded: Murphy, Neal Passed Program Procedures
Direct the State of Indiana and the other states, which have their own registration systems, to accept and process registrations for the 2015 registration year

#6 Introduced: Gutierrez, Avelino Seconded: Bowling, Sandy Passed Program Procedures
Recommend that enforce for the 2015 registration year begin on January 1, 2015

#7 Introduced: Lazarides, Dave Seconded: Bowling, Sandy Passed Revenue and Fees
Keep the UCR registration fees for 2016 the same as the current fees.
Notes: Motion passed with Gene Eckhardt voting no

90	July 31, 2014	In-Person		
#1	Introduced: Eckhardt, Gene	Seconded: Morris, Scott	Passed	Meeting Procedures
	to accept the meeting agenda			
#2	Introduced: Morris, Scott	Seconded: Hoeme, Mike	Passed	Meeting Procedures
	to accept the minutes of the June 11, 2014 Board meeting, subject to be changed if some other notes are provided.			
#3	Introduced: Anderson, Adam	Seconded: Morris, Scott	Passed	Program Procedures
	That the Board accepts the changes to the Registration form, Form UCR-1 and UCR-2 with corresponding instructions and they be distributed to the States for the 2015 registration year			
#4	Introduced: Morris, Scott	Seconded: Anderson, Adam	Passed	Depository
	That the Board approve that the final distribution of the interest collected for the registration years 2008, 2009, 2010, 2011 be done on an equal share to the states that did not meet their cap			
#5	Introduced: Morris, Scott	Seconded: Bowling, Sandy	Passed	Depository
	That the Board to authorize the Depository Subcommittee Chairman to open an operating funds checking account with the same signatories as the other accounts.			
#6	Introduced: Gutierrez, Avelino	Seconded: Eckhardt, Gene	Passed	Depository
	that an early distribution of \$3,093,932.00 for 2013 and \$3,003,792 for 2014 be made to the State of Michigan. Also, a distribution of \$395,183.00 for 2013 and \$462,321.00 for 2014 is made to the State of Alabama.			
#7	Introduced: Morris, Scott	Seconded: Eckhardt, Gene	Passed	Depository
	That the 2007 interest account be distributed as per the allocation report that had been distributed			
#8	Introduced: Pitcher, Robert	Seconded: Schweitzer, Rick	Withdrawn	Dispute Resolution
	The Board of Directors of the Unified Carrier Registration Agreement dully resolves that the Texas requirement to carry and display a cab card including a current equipment list in their vehicles operating in Texas appears to violate the Unified Carrier Registration Act, as codified in 49 United States Code 14506, in so far as the Texas requirement may be applied to Interstate Motor Carriers			

#1 Introduced: Eckhardt, Gene Seconded: Bowling, Sandy Passed Meeting Procedures
to accept the meeting agenda

#2 Introduced: Eckhardt, Gene Seconded: Morris, Scott Passed Meeting Procedures
to accept the minutes of the July 31, 2014 Board meeting, subject to be changed if some other notes are provided
Notes: two minor changes were noted

#3 Introduced: Morris, Scott Seconded: Chambers, Woody Passed Program Procedures
proposed updates to the UCR Agreement

#1 Introduced: Morris, Scott Seconded: Eckhardt, Gene Passed Meeting Procedures
to accept the meeting agenda

#2 Introduced: Eckhardt, Gene Seconded: Bowling, Sandy Passed Meeting Procedures
to accept the minutes of the October 16th, 2014 Board meeting, subject to be changed if some other notes are provided

#3 Introduced: Gutierrez, Avelino Seconded: Anderson, Adam Passed Meeting Procedures
to make a couple of small changes to minutes of October 16, 2014 Board meeting

#4 Introduced: Anderson, Adam Seconded: Pitcher, Robert Withdrawn Program Procedures
to accept the answer as provided by Robert Pitcher

Notes: Adam Anderson – Reported back on the Subcommittee’s task to review question L-23 from the UCRFAQ. Reviewed the document sent out. The Subcommittee’s decision was that the carrier still had to pay the UCR fee’s regardless of when they obtained.

#1 Introduced: Oliver, Angel Seconded: Morris, Scott Passed Meeting Procedures
to accept the meeting agenda

#2 Introduced: Bowling, Sandy Seconded: Eckhardt, Gene Passed Meeting Procedures
to accept the minutes of the October 16th, 2014 Board meeting, subject to be changed if some other notes are provided

#3 Introduced: Gutierrez, Avelino Seconded: Morris, Scott Passed Administrative Expenses
that the Board authorize reimbursement of travel expenses to Charleston, SC for all subcommittee members appointed or reappointed today (Exhibit D) under two conditions:
1) The subcommittee meet in Charleston and actually perform subcommittee work; and,
2) That all subcommittee members seeking reimbursement follow the travel guidelines to be issued by Scott Morris and the UCR Board Chair.

#4 Introduced: Gutierrez, Avelino Seconded: Bowling, Sandy Passed Administrative Expenses
that the Board authorizes those traveling that are being reimbursed to be able to use their personal charge card, cash instead or government issued travel card.

#5 Introduced: Morris, Scott Seconded: Anderson, Adam Passed Administrative Expenses
That the checking account authorized for administrative funds on July 31, 2014, be subject to the following controls:
1. All checks in excess of \$10,000 shall be signed by two authorized signatories.
2. All checks payable to an authorized signatory shall be signed by another authorized signatory.
3. The chair of the Depository Subcommittee shall give a report at each Board meeting of all checks issued since the previous Board meeting.

95	March 03, 2015	Tele-conference		
#1	Introduced: Anderson, Adam to accept the meeting agenda	Seconded: Bowling, Sandy	Passed	Meeting Procedures
#2	Introduced: Eckhardt, Gene to accept the minutes of the January 22nd, 2015 Board meeting.	Seconded: Leaman, Elizabeth	Passed	Meeting Procedures
#3	Introduced: Gutierrez, Avelino the Board authorize Scott Morris to spend up to \$17,500.00 in administrative expense funds as outlined in by Scott for travel, bookkeeping help and other misc. items with a couple of conditions. First Scott has to obtain at least two bids on the bookkeeping help and submit those with his recommendation to the UCR Board Chair. Second, submit a request of the travel and other expenses after the fact in the same manner as prescribed by Gene Eckhardt for the Charleston travel. Notes: no dissenting vote	Seconded: Anderson, Adam	Passed	Administrative Expenses
#4	Introduced: Anderson, Adam That the Board approves the modification to question L-23 and have the FAQ updated to be sent to Indiana to be posted online. Notes: no dissenting vote	Seconded: Bowling, Sandy	Passed	Program Procedures
#5	Introduced: Gutierrez, Avelino that the Board approve the Safer R4425 – UCR registration upload enhancement and action item 139 – Enhancing the UCR payment flag as well as action item 141 – UCR history download consistency issue as explained Notes: Sandy Bowling – Discussed three items brought up by the _____ that needs to be accepted by the Board. First item was the Safer R4425 – UCR registration Upload Enhancement. This change is due to the changes that URS will create in that there won't be any MC numbers etc. Second - action item 139 – Enhancing the UCR payment flag. This will require states make the Minutes of the Ninety-Fifth Unified Carrier Registration Plan Board of Directors Meeting March 3rd, 2015 Page 3 of 3 same report when a carriers registration is deleted. The registration will be removed from safer instead of changing the payment flag to "N" in safer. This way it will remove any confusion for law enforcement. Third – action item 141 – UCR History download consistency issue. Currently FMCSA is downloading five years' worth of payment history and this causes the servers to crash. It is recommended that they only download 3 years. This would mean the current year plus the two previous years.	Seconded: Bowling, Sandy	Passed	Registration System

#1 Introduced: Chambers, Woody Seconded: Anderson, Adam Passed Meeting Procedures
to accept the meeting agenda

#2 Introduced: Lazarides, Dave Seconded: Gutierrez, Avelino Passed Meeting Procedures
to accept the minutes of the March 3rd, 2015 Board meeting

97	May 07, 2015	In-Person			
#1	Introduced: Morris, Scott to accept the meeting agenda	Seconded: Bowling, Sandy	Passed	Meeting Procedures	
#2	Introduced: Morris, Scott to accept the minutes of the April 9th, 2015 Board meeting	Seconded: Leaman, Elizabeth	Passed	Meeting Procedures	
#3	Introduced: Morris, Scott that Scott Morris is hereby authorized to establish and open a checking/draft account with BBVA Compass Bank in the name of and for the exclusive use of the Unified Carrier Registration Plan and to obtain a debit card linked to said account.	Seconded: Anderson, Adam	Passed	Depository	
Notes: The idea is to have the card issued in the name of the UCR Plan and that this institution was chosen because it is an international institution and is prominent in the south and in the west.					
#4	Introduced: Morris, Scott Motioned that the registration period be revised in that the registration period for any UCR registration year end on the last calendar day of the year after the registration year i.e. the registration period for the 2015 registration year would end on December 31, 2015. This motion would be effective on December 31, 2016.	Seconded: Gutierrez, Avelino	Tabled	Program Procedures	
Notes: Discussion on the motion included (Exhibit F). The funds that are received on that last 9 to 12 months, that currently is being collected, is very minimal in relation to the effort that is put into it. Scott Morris – Motioned to table the motion on changing the cutoff date for the registration period until the June Board meeting. Avelino Gutierrez seconded the motion. Motion passed.					
#5	Introduced: Gutierrez, Avelino the subcommittee list as sent out and amended with Gene Eckhardt, Linda Norman, Bob Voltman and Rick Schweitzer be approved and those on the list will be eligible to seek reimbursement for the trip to Chattanooga.	Seconded: Anderson, Adam	Passed	Program Procedures	

#7 Introduced: Gutierrez, Avelino Seconded: Anderson, Adam Passed Administrative Expenses

that the Board authorizes Scott Morris to issue a check to NCSTS for UCR's portion of the costs for Charleston meeting March 1-3, 2015 in the amount of \$1,490.77

Notes: This amount represents one-half of the food, beverages, mandatory gratuity, service charge and tax, plus the entire phone charge for the Tuesday, March 3rd, which was used by UCR only on that day and all associated costs.

A copy of the Charleston invoice is here. In addition all source documents will be posted electronically or become part of the minutes.

#8 Introduced: Gutierrez, Avelino Seconded: Leaman, Elizabeth Passed Administrative Expenses

that the Board authorize Scott Morris to issue a check to MCSTS for UCR's portion of the costs for Chattanooga represented by one-half of Monday, Tuesday, Wednesday's meals and associated mandatory gratuities, service charges and taxes plus the phone charge for Wednesday June 10th, which is only being used by UCR today and associated costs. As part of the motion Scott Morris should report back to the Board at the next Board meeting the amount of the reimbursement and either post the hotels invoice electronically or make the invoice as part of the minutes of the next meeting.

#9 Introduced: Gutierrez, Avelino Seconded: Anderson, Adam Passed Administrative Expenses

that the UCR system Subcommittee request bids for entities willing to provide mail services for all motor carriers, brokers, freight forwarders, and leasing companies in non-participating states for UCR registration year 2016, excluding solicitation of Mexican carries by the State of Texas; to establish a deadline for receipts of such bids; to evaluate the bids received; and at the Board Meeting following the evaluation to recommend to the Board which bid the Board should accept. I would also request the UCR Systems Subcommittee require of prospective bidders at least one post card mailing but that the UCR Systems Subcommittee be allowed to request pricing for alternative forms of solicitation such as the use of envelopes and letters.

#10 Introduced: Gutierrez, Avelino Seconded: Leaman, Elizabeth Passed Administrative Expenses

that we ask the State of Texas to come back to the Board with the cost of mailing to those entities in Mexico subject to UCR for 2016 registration

#11 Introduced: Gutierrez, Avelino Seconded: Morris, Scott Passed Program Procedures

that the Board direct the State of Indiana and the other States Systems to accept and process the applications for the 2016 reg year starting Oct 1, 2015

#12 Introduced: Gutierrez, Avelino Seconded: Morris, Scott Passed Program Procedures

that the recommended date of enforcement for the 2016 registration year begins on January 1, 2016

Notes: Motion passed with Woody Chambers abstaining

#13 Introduced: Gutierrez, Avelino Seconded: Leaman, Elizabeth Passed Administrative Expenses

that Scott Morris be authorized to search out some companies that can produce a logo, letter head, etc and report back to the Board on his findings with any potential bids.

#1 Introduced: Morris, Scott Seconded: Lazarides, Dave Passed Meeting Procedures
accept the meeting agenda

#2 Introduced: Morris, Scott Seconded: Bowling, Sandy Passed Meeting Procedures
to accept the minutes of the June 10th, 2015 Board meeting

#3 Introduced: Morris, Scott Seconded: Anderson, Adam Passed Administrative Expenses
that the Depository Budget Authority for the accounting consultant be increased from \$12,000 (previously approved) to \$27,000. An increase of \$15,000.00.

#4 Introduced: Morris, Scott Seconded: Anderson, Adam Passed Administrative Expenses
that Depository Budget Authority be increased from \$3,000.00 (previously approved) to \$5,000.00. An increase of \$2,000.00

#5 Introduced: Morris, Scott Seconded: Lazarides, Dave Passed Administrative Expenses
that the Board authorize Scott to enter into an agreement with Reverse Creative for an estimated cost of around \$300.00 to develop a logo for the UCR Board, contingent upon knowing what the federal requirements are before engaging.

#6 Introduced: Leaman, Elizabeth Seconded: Bowling, Sandy Passed Administrative Expenses
For the Board to approve the business services agreement between the Board and Concur Technologies Inc.
Notes: Avelino Gutierrez asked that if the Board passes the motion that she allows the Board Members to send her comments before the contract is signed.

#7 Introduced: Leaman, Elizabeth Seconded: Morris, Scott Passed Administrative Expenses
To look into bids to enter into a contract with a person or organization to coordinate the hotel accommodations etc. for future board meetings.

100	August 20, 2015	Tele-conference		
#1	Introduced: Anderson, Adam to accept the meeting agenda	Seconded: Burroughs, Chris	Passed	Meeting Procedures
#2	Introduced: Bowling, Sandy to accept the minutes of the July 9th, 2015 Board meeting	Seconded: Chambers, Woody	Passed	Meeting Procedures
#3	Introduced: Anderson, Adam That the Board accept the updated registration forms and instruction to be sent out to the states in word form. Notes: Motion passed with a minor change to include the name change from MCS-150 to MCSA-1.	Seconded: Leaman, Elizabeth	Passed	Program Procedures
#4	Introduced: Morris, Scott To allow those states that are new to making a payment to the Depository system an extension until September 1, 2015	Seconded: Anderson, Adam	Passed	Depository
#5	Introduced: Gutierrez, Avelino that the Board reimburse Indiana who will make an agreement with Novatek to prepare and send out the mailing notice for the 2016 registration year for approximately \$37,000.00.	Seconded: Leaman, Elizabeth	Passed	Administrative Expenses
#6	Introduced: Gutierrez, Avelino that the reimbursement amount be increased to allow a higher bulk rate so that undeliverable cards can be returned	Seconded: Wiederhold, Monte	Passed	Administrative Expenses
#7	Introduced: Gutierrez, Avelino to authorize Scott to spend the money needed to open a post office box for mail regarding UCR business	Seconded: Anderson, Adam	Passed	Depository
#8	Introduced: Gutierrez, Avelino to form a subcommittee to work on the logo for the UCR Board. The members of that committee are Avelino Gutierrez, Scott Morris, Sandy Bowling, and Rick Wood.	Seconded: Bowling, Sandy	Passed	Program Procedures
#9	Introduced: Gutierrez, Avelino that Board authorize that a taskforce made up of Avelino, Scott Morris, Bob Pitcher to negotiate a form of agreement for Dave Lazarides to work for the board as a contract employee for a term of about 8 to 12 months Notes: Avelino discussed the resignation by Dave Lazarides (Exhibit F). With his resignation and the need to have someone who understands the complexity and the need of the Board.	Seconded: Leaman, Elizabeth	Passed	Administrative Expenses

101	September 18, 2015	In-Person			
#1	Introduced: Morris, Scott	Seconded: Bowling, Sandy	Passed	Meeting Procedures	to accept the meeting agenda
#2	Introduced: Bowling, Sandy	Seconded: Chambers, Woody	Passed	Meeting Procedures	to accept the minutes of the August 20th, 2015 Board meeting
#3	Introduced: Anderson, Adam	Seconded: Hoeme, Mike	Passed	Program Procedures	that the Board approve the changes to section 10 changing the registration period from August to October 1st and section 18 on from the 3 years to the 2 years of registrations.
#4	Introduced: Gutierrez, Avelino	Seconded: Oliver, Angel	Passed	Program Procedures	that the Best Practices Subcommittee be abolished and moved to the Procedures subcommittee.
#6	Introduced: Gutierrez, Avelino	Seconded: Oliver, Angel	Tabled	Administrative Expenses	<p>that the Board consider entering into an agreement with Bradley Arant & Boulton Cummings for the three outlined objectives;</p> <ol style="list-style-type: none"> 1. To incorporate as a nonprofit organization; 2. To obtain if possible tax exempt status from the IRS; and 3. Develop an operating agreement between the non-profit organization and the Board of Directors. <p>Notes: Avelino Gutierrez moved that we table the motion to enter into the agreement with Bradley Arant and Boulton Cummings and return to the Board in the next meeting. Motion passed with Woody Chambers abstaining.</p>
#7	Introduced: Oliver, Angel	Seconded: Anderson, Adam	Passed	Audits	that the Board accept the draft copy of the "Audit findings report for _____ state" as the example document for states to turn in their audit report no later than June 1st each year
#8	Introduced: Morris, Scott	Seconded: Bowling, Sandy	Passed	Depository	that there be a final distribution to all the States for the 2011 registration year with funds that are there and then he will work on resolving the issue on the Wisconsin issue.
#9	Introduced: Morris, Scott	Seconded: Anderson, Adam	Passed	Administrative Expenses	the Board increase the Depository Subcommittee budget authority for the remainder of the calendar year for the consultant be increased from \$27,000 to \$41,000
#10	Introduced: Morris, Scott	Seconded: Anderson, Adam		Administrative Expenses	<p>that the Board grant unto the Depository Subcommittee a budget authority for the remainder of the calendar year for a part time administrative assistant at \$7,500</p> <p>Notes: Minutes do not indicate a vote result.</p>

#11 Introduced: Gutierrez, Avelino Seconded: Leaman, Elizabeth Passed Registration System
that the UCR Systems Subcommittee be abolished and roll its functions into the Registration System of the State of Indiana

#12 Introduced: Gutierrez, Avelino Seconded: Oliver, Angel Passed Registration System
that the Registration System of the State of Indiana be renamed as the Indiana System Subcommittee

#13 Introduced: Gutierrez, Avelino Seconded: Morris, Scott Passed Revenue and Fees
that Larry Herold be appointed to chair the Revenue and Fees Subcommittee

#14 Introduced: Bowling, Sandy Seconded: Leaman, Elizabeth Program Procedures
that the Board approve the language on the postcard as presented
Notes: Meeting minutes do not indicate a vote result.

#15 Introduced: Gutierrez, Avelino Seconded: Morris, Scott Dispute Resolution
to create the Dispute Resolution Subcommittee and to appoint Tina Thurman to chair the subcommittee
Notes: Meeting minutes do not indicate a vote result.

#16 Introduced: Morris, Scott Seconded: Gutierrez, Avelino Passed Administrative Expenses
that the Board authorize the Chairman to enter into an agreement with Iteris in accordance with their proposal for UCR Board support

12 Yes

Anderson, Adam
Chambers, Woody
Gutierrez, Avelino
Hoeme, Mike
Jefferson, Daphne
Leaman, Elizabeth
Morris, Scott
Oliver, Angel
Pitcher, Robert
Schweitzer, Rick
Thurman, Tina
Wiederhold, Monte

1 No

Bowling, Sandy

1 Absent

Burroughs, Chris

#1 Introduced: Anderson, Adam Seconded: Bowling, Sandy Passed Meeting Procedures
to accept the meeting agenda

#2 Introduced: Leaman, Elizabeth Seconded: Bowling, Sandy Passed Meeting Procedures
to accept the minutes of the August 20th, 2015 Board meeting

#3 Introduced: Gutierrez, Avelino Seconded: Anderson, Adam Passed Administrative Expenses
that the Board engage the firm Bradley Arant and Boulton Cummings to provide a legal opinion addressing the use of a non-profit organization to administer the UCR Plan realizing that it was only an estimate that was provided

12 Yes

- Anderson, Adam
- Bowling, Sandy
- Chambers, Woody
- Gutierrez, Avelino
- Herold, Larry
- Hoeme, Mike
- Jefferson, Daphne
- Leaman, Elizabeth
- Morris, Scott
- Oliver, Angel
- Pitcher, Robert
- Thurman, Tina

3 Absent

- Burroughs, Chris
- Schweitzer, Rick
- Wiederhold, Monte

#4 Introduced: Oliver, Angel Seconded: Morris, Scott Passed Administrative Expenses
that Texas should be reimbursed for the printing, postage and all the work that goes into getting the mailings out to the Mexican Carriers

#1 Introduced: Bowling, Sandy Seconded: Anderson, Adam Passed Meeting Procedures
to accept the meeting agenda

#2 Introduced: Morris, Scott Seconded: Bowling, Sandy Passed Meeting Procedures
to accept the minutes of the October 15th, 2015 Board meeting

#3 Introduced: Anderson, Adam Seconded: Morris, Scott Passed Program Procedures
that the Board authorize the Procedure Subcommittee work with the Depository and the Indiana Systems Subcommittees to look into simplifies the process in that when a state meets its cap the money would then be transferred directly to the Depository

#4 Introduced: Bowling, Sandy Seconded: Anderson, Adam Passed Registration System
that the Board request that the UCR fixes report be brought back to the Board meeting on December 8th in San Diego with date to be completed by for each item

12 Yes

- Anderson, Adam
- Bowling, Sandy
- Chambers, Woody
- Gutierrez, Avelino
- Herold, Larry
- Hoeme, Mike
- Jefferson, Daphne
- Leaman, Elizabeth
- Morris, Scott
- Pitcher, Robert
- Schweitzer, Rick
- Thurman, Tina

3 Absent

- Burroughs, Chris
- Oliver, Angel
- Wiederhold, Monte

#5 Introduced: Morris, Scott Seconded: Anderson, Adam Passed Depository
that the Board authorize him to do a disbursement for the 2011 registration money but to subtract out the balances owed by Illinois

Notes: Yes - 8
No - 0
Absent - 5

#6 Introduced: Morris, Scott Seconded: Anderson, Adam Passed Administrative Expenses

that the Board engage the services of Bradley Arant and Boulton Cummings to begin the process of organizing the nonprofit entity and to begin the process to obtain a tax exemption from the IRS. Also for Bradley Arant and Boulton Cummings to draft a management agreement between the Board of Directors and the Nonprofit

Notes: Yes - 8
No - 1
Abstain - 1
Absent - 5

104	December 09, 2015	Tele-conference			
#1	Introduced: Anderson, Adam to accept the meeting agenda	Seconded: Hoeme, Mike	Passed	Meeting Procedures	
#2	Introduced: Wiederhold, Monte to accept the minutes of the November 19th, 2015 Board meeting	Seconded: Bowling, Sandy	Passed	Meeting Procedures	
#3	Introduced: Anderson, Adam that question #2 in Section n of the FAQ be amended to include "This exception does not apply to vehicles built to transport 10 or more persons including the driver"	Seconded: Pitcher, Robert	Passed	Program Procedures	
#4	Introduced: Thurman, Tina that the Board send a letter to the State of Illinois explain the federal law requiring Illinois to forward those excess funds	Seconded: Pitcher, Robert	Passed	Program Procedures	
#5	Introduced: Morris, Scott that we approve the invoice from Bradley and Arrant for payment	Seconded: Wiederhold, Monte	Passed	Administrative Expenses	
#6	Introduced: Gutierrez, Avelino that Board approve the invoice in the amount of \$5,943.92 and reimburse Texas	Seconded: Pitcher, Robert	Passed	Administrative Expenses	
#7	Introduced: Morris, Scott the Board Authorize him to engage the services of Jackson Thornton in the amount of \$5,000 to perform the study in relation to the Depository functions	Seconded: Oliver, Angel	Passed	Administrative Expenses	
#8	Introduced: Morris, Scott that the Board accept his proposed budget till June 2016 of \$7,500.00 for travel, \$20,800.00 for a consultant, \$10,000 for an administrative assistant and \$1,500 for misc.	Seconded: Anderson, Adam	Passed	Administrative Expenses	

#1 Introduced: Anderson, Adam Seconded: Bowling, Sandy Passed Meeting Procedures
to accept the meeting agenda

#2 Introduced: Chambers, Woody Seconded: Leaman, Elizabeth Passed Meeting Procedures
to accept the minutes of the December 9th, 2015 Board meeting

#3 Introduced: Morris, Scott Seconded: Gutierrez, Avelino Passed Revenue and Fees
that the Board direct the consultant with DSL Transportation Services Inc to work with Iteris and get some number on how the current universe would change from 15 months on the MCS-150 to 24 months and show how that will impact our numbers
Notes: Scott Morris presented the argument that everyone has been working their respective list and that there is going to have to be some work by UCR Inc in regards to the non-base states. Scott Morris mentioned as an interim that the current criteria of the MCS-150 updates be changed from 15 months to 24 months.

#4 Introduced: Gutierrez, Avelino Seconded: Morris, Scott Passed Program Procedures
that the State of Indiana be advised that the Board desires and requests that the State of Indiana not collect the \$3.00 convenience fee, starting with the 2017 registration year. Furthermore appoint a task force made
Notes: Discussed during Sandy Bowling's report was the indication that the convenience fee was something that the Board should be paying.

- 12 Yes**
 - Anderson, Adam
 - Burroughs, Chris
 - Gutierrez, Avelino
 - Herold, Larry
 - Hoeme, Mike
 - Jefferson, Daphne
 - Leaman, Elizabeth
 - Morris, Scott
 - Oliver, Angel
 - Pitcher, Robert
 - Thurman, Tina
 - Wiederhold, Monte

- 2 Abstain**
 - Bowling, Sandy
 - Chambers, Woody

- 1 Absent**
 - Schweitzer, Rick

#5 Introduced: Morris, Scott Seconded: Gutierrez, Avelino Passed Depository
that the Board direct the consultant with DSL Transportation Services Inc to come back to the Board two proposals from an accounting firm to perform an audit of the Depository

Notes: Topic number five was what entities need to be audited and how it is going to be done.

#6 Introduced: Morris, Scott Seconded: Gutierrez, Avelino Passed Depository

that in addition to the audit of the depository to direct the consultant with DSL Transportation Services Inc to solicit as part of proposal of the audit for the Depository and audit of the Administrative funds beginning with the 2015 year

#7 Introduced: Gutierrez, Avelino Seconded: Leaman, Elizabeth Passed Administrative Expenses

that Board authorize Scott Morris to issue payment to the Saguaro Hotel in the amount of \$3,124.98 for the following: \$526.80 for the poly com, \$329.25 for the video package and \$2,268.93 for the food

#8 Introduced: Gutierrez, Avelino Seconded: Pitcher, Robert Passed Depository

that authorizing Scott Morris to pay Bradly and Arrant the amount of \$2,240.00

#9 Introduced: Gutierrez, Avelino Seconded: Oliver, Angel Passed Administrative Expenses

that authorization for Scott Morris purchase a poly com with two extension mics for \$300.00 and a projector in the amount of \$750.00

#10 Introduced: Gutierrez, Avelino Seconded: Leaman, Elizabeth Tabled Administrative Expenses

that the Board reduce the projected administrative funds be reduced by \$1 million dollars for the 2017 registration year, as a good faith effort to the industry that the Board is serious in reducing the fees, recognizing there are other expenses that have

11 Yes

- Anderson, Adam
- Burroughs, Chris
- Gutierrez, Avelino
- Herold, Larry
- Hoeme, Mike
- Jefferson, Daphne
- Leaman, Elizabeth
- Morris, Scott
- Oliver, Angel
- Thurman, Tina
- Wiederhold, Monte

2 Abstain

- Bowling, Sandy
- Chambers, Woody

2 Absent

- Pitcher, Robert
- Schweitzer, Rick

#11 Introduced: Chambers, Woody Seconded: Wiederhold, Monte Failed Registration System

that the UCR Inc shall present to the Board a formula in regard to a system of state dues necessary to compensate the State of Indiana for its costs to manage the registration system

13 No

Anderson, Adam
Bowling, Sandy
Burroughs, Chris
Chambers, Woody
Gutierrez, Avelino
Herold, Larry
Hoeme, Mike
Jefferson, Daphne
Leaman, Elizabeth
Morris, Scott
Oliver, Angel
Thurman, Tina
Wiederhold, Monte

2 Absent

Pitcher, Robert
Schweitzer, Rick

#12 Introduced: Morris, Scott Seconded: Gutierrez, Avelino Passed Depository

that any overages, except for Missouri, from prior years accounts that are closed be transferred against their 2012 & 2013 obligations and to the extent that any further obligations cannot be identified closed and acknowledged and the distributions be mad

#13 Introduced: Gutierrez, Avelino Seconded: Leaman, Elizabeth Passed Administrative Expenses

to accept the proposed budget of \$40,000.00

Notes: Adam Anderson – presented the proposed budget for the subcommittee then motioned that the Board accept the proposed budget for the Procedure Subcommittee.

#14 Introduced: Anderson, Adam Seconded: Morris, Scott Passed Audits

that the UCR Audit Matrix be approved by the Board as the matrix every state should use beginning with the 2017 registration year

#15 Introduced: Gutierrez, Avelino Seconded: Anderson, Adam Passed Administrative Expenses

that the Board authorize payment to Indiana in the amount of \$316,087.50 to hire two full time IT personnel and two office staff for 2016

12 Yes

Anderson, Adam
Burroughs, Chris
Gutierrez, Avelino
Herold, Larry
Hoeme, Mike
Jefferson, Daphne
Leaman, Elizabeth
Morris, Scott
Oliver, Angel
Pitcher, Robert
Thurman, Tina
Wiederhold, Monte

2 Abstain

Bowling, Sandy
Chambers, Woody

1 Absent

Schweitzer, Rick

#16 Introduced: Gutierrez, Avelino Seconded: Oliver, Angel Passed Administrative Expenses

that the Board approve the proposed budget of \$151,800.00 as outlined in the handout and authorize Scott Morris to engage Jackson/Thornton for the accounting work

#1 Introduced: Anderson, Adam Seconded: Bowling, Sandy Passed Meeting Procedures
to accept the meeting agenda

#2 Introduced: Leaman, Elizabeth Seconded: Herold, Larry Passed Meeting Procedures
to accept the minutes of the February 2nd, 2015 Board meeting

#3 Introduced: Gutierrez, Avelino Seconded: Anderson, Adam Passed Revenue and Fees
that the Board direct the Chair to send a letter to FMCSA recommending the fees, fee brackets and the administrative fees for 2017 registration year to remain the same as the current fees, fee brackets and administrative fees

10 Yes

- Anderson, Adam
- Bowling, Sandy
- Chambers, Woody
- Gutierrez, Avelino
- Herold, Larry
- Hoeme, Mike
- Leaman, Elizabeth
- Morris, Scott
- Oliver, Angel
- Thurman, Tina

2 No

- Pitcher, Robert
- Wiederhold, Monte

3 Absent

- Burroughs, Chris
 - Jefferson, Daphne
 - Schweitzer, Rick
-

#4 Introduced: Gutierrez, Avelino Seconded: Leaman, Elizabeth Passed Program Procedures

that the Board recommend to the states that the states begin enforcement for the 2017 registration year on January 1st, 2017

10 Yes

Anderson, Adam
Bowling, Sandy
Gutierrez, Avelino
Herold, Larry
Hoeme, Mike
Leaman, Elizabeth
Morris, Scott
Oliver, Angel
Pitcher, Robert
Thurman, Tina

2 No

Chambers, Woody
Wiederhold, Monte

3 Absent

Burroughs, Chris
Jefferson, Daphne
Schweitzer, Rick

#5 Introduced: Oliver, Angel Seconded: Hoeme, Mike Passed Audits

that the Board approve the proposed Audit Subcommittee budget

Notes: Angel presented her proposed budget for the audit subcommittee. Larry Herold left after his report.

8 Yes

Anderson, Adam
Bowling, Sandy
Gutierrez, Avelino
Hoeme, Mike
Leaman, Elizabeth
Morris, Scott
Oliver, Angel
Thurman, Tina

3 No

Chambers, Woody
Pitcher, Robert
Wiederhold, Monte

4 Absent

Burroughs, Chris
Herold, Larry
Jefferson, Daphne
Schweitzer, Rick

106	March 17, 2016	Tele-conference		
#6	Introduced: Anderson, Adam	Seconded: Pitcher, Robert	Passed	Program Procedures
	that the Board approve the addition language as discussed to bring the Agreement up to date			
	Notes: Adam Anderson discussed the changes that had been made to sections 18 and 19 of the UCR Agreement			
#7	Introduced: Anderson, Adam	Seconded: Pitcher, Robert	Passed	Program Procedures
	to modify the language a little in the previous motion, this would change the period at the end of the first sentence to a comma and then change the uppercase T to a lower case t			
#8	Introduced: Leaman, Elizabeth	Seconded: Thurman, Tina	Passed	Administrative Expenses
	that a contract be engaged with CISCO to make it available to the Board with the understanding that it would cost .06 cents per minute			
	Notes: Reported on the costs associated with using Cisco as the vendor for the board meetings and that the cost would be 6 cents per minute/per person, be able to display all the documents online for everyone to see them, also all callers can be muted just in case someone puts us on hold.			
#9	Introduced: Gutierrez, Avelino	Seconded: Leaman, Elizabeth	Passed	Administrative Expenses
	that the amount approved for the Polycom be increased by \$150,000 for a total of \$550,000			
	Notes: Scott Morris gave an update on the Polycom phone and the projector. Previously there was an amount of \$300,000 approved for the Polycom and it is looking like that will not be enough. Scott reported he could not find a Polycom for that amount.			
#10	Introduced: Gutierrez, Avelino	Seconded: Anderson, Adam	Passed	Administrative Expenses
	that the Board authorize a budget of \$6,000 for the travel to Indiana			
	Notes: Avelino Gutierrez updated the Board on the status for taskforce created to work with Indiana on updating the MOU. A meeting has been set up in late April.			

107	May 12, 2016	Tele-conference		
#1	Introduced: Wiederhold, Monte to accept the meeting agenda	Seconded: Herold, Larry	Passed	Meeting Procedures
#2	Introduced: Leaman, Elizabeth to accept the minutes of the March 17th, 2016 Board meeting Notes: Passed with a few amendments	Seconded: Wiederhold, Monte	Passed	Meeting Procedures
#3	Introduced: Anderson, Adam that the Board approve the change to the FAQ Notes: Adam Anderson reviewed the change to the Q&A in Section L question 22	Seconded: Morris, Scott	Passed	Program Procedures
#4	Introduced: Gutierrez, Avelino that Elizabeth Leaman be allowed to execute the contract with Citrix in replacement of the previous contract approved provided it supports all the different browsers used by the different states. Notes: Elizabeth Leaman presented the new quote from Citrix (Exhibit F). The quote showed that there would be an online service that all the states can access for the meeting and a 1-800 number for the Board members. If states want to call in instead of using the web access they would have to pay their own costs.	Seconded: Anderson, Adam	Passed	Administrative Expenses
#5	Introduced: Morris, Scott that the two be combined and to be able to spend that as needed among the consultants. Notes: Scott Morris reviewed the pre-approved budget for the Depository of a combined total of \$120,800.00 for consultant and \$ 10,000 for administrative assistant.	Seconded: Oliver, Angel	Passed	Administrative Expenses
#6	Introduced: Morris, Scott to have the Board would give him an exception till the system can be fixed to make an exception and do a distribution for 2015 and 2016 Notes: Scott Morris talked about the issue with the Depository system conflicting with UCR policy. In regards to the distribution in that Iowa and North Carolina have both capped and the distribution is based upon the formula and there is no way to exclude them from the formula.	Seconded: Gutierrez, Avelino	Passed	Depository
#7	Introduced: Morris, Scott that the Board authorize the law firm to go ahead and begin working on both items with the expected estimates as explained Notes: Scott Morris gave an update on the logo, the lawyers are working on trademarking the logo; so other entities cannot use it. Estimated cost to trademark the logo is \$5,000.00. The estimate to help develop a dispute resolution procedure that would stand up against any judicial scrutiny is \$15,000.00.	Seconded: Gutierrez, Avelino	Passed	Administrative Expenses

#8 Introduced: Gutierrez, Avelino Seconded: Leaman, Elizabeth Passed Administrative Expenses

that Scott Morris be authorized to spend up to \$1,100.00 for the Polycom with a case to ordered and hopefully have by the June Board meeting,

Notes: Scott Morris brought the issue on the projector and the phone. The projector has been purchased within the estimate and the cost for the Polycom is significantly higher than initially thought. Scott Morris reported that the cost can go from \$600 to \$1,100.00 dollars.

#1 Introduced: Morris, Scott Seconded: Hoeme, Mike Passed Meeting Procedures
to accept the meeting agenda

#2 Introduced: Pitcher, Robert Seconded: Wiederhold, Monte Passed Meeting Procedures
to accept the minutes of the May 12th, 2016 Board meeting

#3 Introduced: Anderson, Adam Seconded: Herold, Larry Passed Program Procedures
to amend the procedures manual as shown in the handout
Notes: Adam Anderson – reviewed the proposed changes to the UCR Agreement

#4 Introduced: Gutierrez, Avelino Seconded: Anderson, Adam Passed Administrative Expenses
that the Board authorize Scott to reimburse the NCSTS for the UCR Boards portion of the food services in the amount of \$5,663.04 and for a total of \$5,913.44

109	July 14, 2016	Tele-conference			
#1	Introduced: Bowling, Sandy to accept the meeting agenda	Seconded: Herold, Larry	Passed	Meeting Procedures	
#2	Introduced: Chambers, Woody to accept the minutes of the June 8th, 2016 Board meeting	Seconded: Wiederhold, Monte	Passed	Meeting Procedures	
#3	Introduced: Anderson, Adam to the Board approve the updated forms and instructions so they can be distributed	Seconded: Leaman, Elizabeth	Passed	Program Procedures	
#4	Introduced: Anderson, Adam that the proposed change to question L-22 of the FAQ be accepted by the Board	Seconded: Pitcher, Robert	Passed	Program Procedures	
#5	Introduced: Anderson, Adam that the Board approve the changes to the UCR Agreement as discussed Notes: Reviewed the changes to the UCR Agreement on pages	Seconded: Bowling, Sandy	Passed	Program Procedures	
#6	Introduced: Bowling, Sandy that the Board approve that Indiana be reimbursed for the cost to mail out the delinquent notices to the Non-base States, Mexico and Canada in the amount of \$9,540.00 for the 2016 registration year	Seconded: Anderson, Adam	Passed	Registration System	
#7	Introduced: Bowling, Sandy that the Board reimburse Indiana for the cost to print and mail the notifications for the 2017 registration year in the amount of up to \$36,000.00 for the Non-base States, Illinois and Canada	Seconded: Herold, Larry	Passed	Registration System	

#1 Introduced: Anderson, Adam Seconded: Pitcher, Robert Passed Meeting Procedures
to accept the meeting agenda

Notes: Robert Pitcher substituted for Tina Thurmans for Resolution Subcommittee report

#2 Introduced: Herold, Larry Seconded: Bowling, Sandy Passed Meeting Procedures
to accept the minutes of the July 14th, 2016 Board meeting

#3 Introduced: Bowling, Sandy Seconded: Morris, Scott Passed Program Procedures
that all states should not send any renewal notices before September 30th, 2016

#4 Introduced: Pitcher, Robert Seconded: Gutierrez, Avelino Passed Dispute Resolution
that the Board retain the authority to make decisions on disputes arising under the agreement and to make formal interpretations

12 Yes

Anderson, Adam
Bowling, Sandy
Burroughs, Chris
Chambers, Woody
Gutierrez, Avelino
Herold, Larry
Hoeme, Mike
Leaman, Elizabeth
Morris, Scott
Oliver, Angel
Pitcher, Robert
Wiederhold, Monte

3 Absent

Jefferson, Daphne
Schweitzer, Rick
Thurman, Tina

-
- #1** Introduced: Anderson, Adam Seconded: Bowling, Sandy Passed Meeting Procedures
to accept the meeting agenda
Notes: Day 1
-
- #2** Introduced: Schweitzer, Rick Seconded: Anderson, Adam Tabled Depository
Establish a task group to work on an RFP to create a long term contract for financial management with a financial management company.
Notes: Scott Morris moved to table the motion, seconded by Rick Schweitzer.
-
- #3** Introduced: Schweitzer, Rick Seconded: Anderson, Adam Tabled Administrative Expenses
Purchase the directors and officers insurance.
Notes: Scott Morris moved to table the motion, seconded by Rick Schweitzer.
-
- #4** Introduced: Schweitzer, Rick Seconded: Anderson, Adam Tabled Administrative Expenses
In the short term contract with an financial management company to take the pressure off Scott Morris.
Notes: Scott Morris moved to table the motion, seconded by Rick Schweitzer.
-
- #5** Introduced: Morris, Scott Seconded: Pitcher, Robert Passed Meeting Procedures
to accept the meeting agenda.
Notes: Day 2
-
- #6** Introduced: Schweitzer, Rick Seconded: Chambers, Woody Passed Meeting Procedures
bring back from the table the motion made previously.
-
- #7** Introduced: Schweitzer, Rick Seconded: Anderson, Adam Passed Administrative Expenses
Establish a task group to work on an RFP to create a long term contract for financial management with a financial management company.
-
- #8** Introduced: Schweitzer, Rick Seconded: Anderson, Adam Passed Administrative Expenses
Purchase the directors and officers insurance.
-
- #9** Introduced: Schweitzer, Rick Seconded: Anderson, Adam Substituted Administrative Expenses
In the short term contract with an financial management company to take the pressure off Scott Morris.
Notes: Motion was substituted by Avelino Gutierrez
-

#10 Introduced: Gutierrez, Avelino Seconded: Pitcher, Robert Passed Administrative Expenses

that Dave Lazarides be allowed to travel to Alabama before the October 13th meeting to meet with Scott Morris. This meeting will determine what tasks Dave can take over on the Financial Accounting and comeback to the Board with any needs for further help.

#11 Introduced: Morris, Scott Seconded: Schweitzer, Rick Passed Administrative Expenses

that we utilize Alex Leith, Attorney, with Bradley Arant Boult Cummings LLP be used for legal advice on the RFP

Notes: Avelino Gutierrez asked the following people to work on the RFP – Rick Schweitzer, Scott Morris, and Adam Anderson.

#12 Introduced: Gutierrez, Avelino Seconded: Morris, Scott Passed Administrative Expenses

that the travel budget for Dave Lazarides be increased by \$4,000 to travel to Alabama

#13 Introduced: Pitcher, Robert Seconded: Gutierrez, Avelino Passed Meeting Procedures

to adjourn the Board meeting
