

Minutes of the Unified Carrier Registration Plan Board of Directors Meeting
Hilton Hotel, Chicago O'Hare Airport
December 4 and 5, 2006

The meeting of the Unified Carrier Registration Plan Board of Directors (Board) was called to order by Avelino Gutierrez, chairman, at 1:00 p.m. on December 4, 2006.

Attendance:

Board of Directors - Avellino Gutierrez, Bob Pitcher, Rick Craig, Barb Hague, David Hugel, Frank LaQua, Dave Lazarides, Bill Leonard, Angel Oliver, Tony Portanova, Rich Schweitzer, Craig Sharkey, Ruth Skluzacek, Robert Voltmann, and Terry Willert.

Others – Siner Abbas, USGAO; Carolyn Barr, Con-Way; Cathy Colwell, USGAO; Joyce Daake, Truck Services; Jim Davis, FMCSA; Bill Debord, KY MC; Lanny Gower, Con-Way; John Jabas, FFE; George Jeffery, OR MCTD; Shauna Kelley, ILCC; Doug Kilpatrick, WUTC; Tom Klingman, UPS; Alex Lawrence, USGAO; Robert Marvin, OH PUC; Bryan Price, FMCSA; and Judy Rutledge, FMCSA.

Self-introductions were made by all present.

The Agenda was reviewed and approved.

Ground rules for the meeting were reviewed.

The minutes of the November 7 and 8, 2006, Board meeting, and the November 20, 2006, Board conference call were distributed for review.

Avelino Gutierrez provided an update of the Single State Registration System (SSRS) Extension and other legislation.

David Hugel provided a Federal Motor Carrier Safety Administration (FMCSA) update. The FMCSA has provided technical information to Senate staffers on the continuing resolution to extend the SSRS.

Judy Rutledge provided hand-outs regarding (1) creating a billing account with the Office of the Federal Register's when Board operates independent of the FMCSA, (2) statutory factors for UCR fees, and (3) UCR questions for the Board.

Meeting adjourned at 1:45 p.m. to allow subcommittees to meet.

Meeting reconvened at 4:05 p.m.

Dave Lazarides and Angel Oliver reported on the Texas model for registration under the UCR Agreement.

Avelino Gutierrez made a motion that the UCR System Subcommittee, in consultation with the FMCSA, should enter into negotiations immediately with Texas to establish the requirements document for the on line registration system. This will be brought to the Board meeting in January 2007, for approval. Motion carried unanimously.

Ruth Skluzacek made a motion to recommend to NCSTS an enforcement date for 2007 SSRS registration on first of month 90 days after the extension is granted. Motion carried unanimously.

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Ruth Skluzacek made a motion that if SSRS is not extended, the Board will notify the organizations that represent those groups that no enforcement of SSRS is required. Motion carried unanimously.

Meeting adjourned at 5:00 p.m.

Meeting reconvened at 8:00 a.m., December 5, 2006.

Bob Pitcher provided the Industry Advisory Subcommittee report.

Barbara Hague provided the Procedures Subcommittee report, including a discussion of the Rules and Regulations document that should be drafted by the Procedures Subcommittee by the next meeting.

Dave Lazarides provided the UCR System Subcommittee report. A Memorandum of Understanding will be required between TXDOT and Board.

Frank LaQua provided the Depository Subcommittee report. The subcommittee will work with the UCR System Subcommittee on the requirements document to be developed with the FMCSA and TXDOT with regard to establishing the depository.

Bill Leonard provided the Revenue and Fees Subcommittee report. He presented to the FMCSA the subcommittee's justification for the fee structure and fees. Avelino Gutierrez presented a cover letter to go along with the submission, signed by himself and Bob Pitcher. See Exhibits A, B, and C.

Barbara Hague made a motion to accept the minutes of the November 7 & 8, 2006, Board meeting and the November 20, 2006, Board conference call as written. Motion carried.

The Board consensus was that if a carrier elects to include its intrastate vehicles, that it includes those vehicles for all states, not just a single state.

By January 15, UCR System Subcommittee will have requirements document drafted.

The next Board meeting will be held on Monday afternoon and Tuesday morning, January 15 and 16, 2007. A teleconference line will be established so that others can attend.

Terry Willert opened a discussion of the Question and Answer document with regard to the issues of "unreasonable burden" and whether States must/may require insurance verification as part of paying UCRA fees. After discussion, David Hugel said the FMCSA would provide the Board with further information on the financial responsibility filing and oversight requirements.

Meeting adjourned at 11:50 a.m.

Minutes approved by the UCR Board on January 16, 2007

Terry L. Willert

UCR Board Acting Secretary