

Minutes of the Unified Carrier Registration Plan Board of Directors Meeting
Hilton Hotel, Chicago O'Hare Airport
November 7 and 8, 2006

The meeting of the Unified Carrier Registration Plan Board of Directors (Board) was called to order by Avelino Gutierrez, chairman, at 1:00 p.m. on November 7, 2006.

Attendance:

Board of Directors - Avellino Gutierrez, Bob Pitcher, Rick Craig, Barb Hague, David Hugel, Frank LaQua, Dave Lazarides, Bill Leonard, Angel Oliver, Tony Portanova, Craig Sharkey, Ruth Skluzacek, and Terry Willert. Absent – Rich Schweitzer, and Robert Voltmann.

Others - Brian Price, FMCSA; Judy Rutledge, FMCSA; R Charles Waymire, Trans/Mid-Am; Josh Hancock, Authorities Direct; Vicky Hart, JJ Keller; Cande Cerniglia, ACS Inc; Carolyn Barr, Con-Way; Russell Stover, Schneider Nat'l; Gene Eckhardt, WA UTC; Connie Owen, JJ Keller; Doug Kilpatrick, WUTC; Cathy Colwell, USGAO; Alex Lawrence, USGAO; Lanny Gower, Con-Way; Andreana Smith, MSDOT; Joyce Daake, Truck Services; Sandy Bowling, IN DOR; Adam Anderson, UT MVD; Tim Adams, AAMVA; George Jeffery, OR MCTD; Cathy Gautreaux, LMTA; and Tom Klingman, UPS.

Self-introductions were made by all present.

The Agenda was reviewed and approved.

Ground rules for the meeting were reviewed.

The minutes of the October 11, 2006, Board meeting were distributed for review.

Updates of the SSRS extension and other legislation were provided by Avelino Gutierrez.

Federal Motor Carrier Safety Administration (FMCSA) update was provided by David Hugel.

Judy Rutledge, with FMCSA, discussed a summary of the Sunshine Act, and the FMCSA's need from the Board of the statutory justification for fee setting by the Board.

Avelino Gutierrez will take over the function of setting meetings/notice in Federal Register. Avelino will send out an email asking for some individual, organization, or State to consider accepting the grant for a Board administrator that is available from the FMCSA.

Report on the filing of State Plans and the effect on overall revenue requirement was provided by Avelino Gutierrez.

Report of the Industry Advisory Subcommittee was provided by Bob Pitcher, Chair.

Report of the Procedures Subcommittee was provided by Barbara Hague, Chair. Amendments to the UCR Agreement draft and the Outreach document were reviewed.

Report of the UCR System Subcommittee was provided by Dave Lazarides, Chair. An estimate of what the system will cost is necessary in order to do rulemaking.

Report of the Depository Subcommittee was provided by Frank LaQua, Chair.

Josh Hancock, with Authorities Direct, offered to look at maintaining the website for the Board.

Minutes of the Unified Carrier Registration Plan Board of Directors Meeting
Hilton Hotel, Chicago O'Hare Airport
November 7 and 8, 2006

Report of the Revenue and Fees Subcommittee was provided by Bill Leonard, Chair, and Gene Eckhardt, which included the recommended revenue requirement and initial annual fee structure for the UCR Agreement.

Tennessee filed its State Plan for 2007 after the November 1 deadline established by the Board. Frank Laqua made a motion to allow Tennessee to be included in the figuring of 2007 revenue requirements. Motion carried by a vote of 7 to 6.

Barbara Hague made a motion to exclude, except Tennessee, any State's revenue entitlement from the 2007 revenue figure if the State had not submitted a UCR State Plan by November 1, 2006. Motion carried by vote of 8 to 4.

Avelino Gutierrez instructed the Revenue and Fees Subcommittee to revise its revenue entitlement and fee structure figures based on today's decision and to provide that information to the UCR Board the next day, November 8.

5:00 p.m. The meeting was adjourned for the day.

The meeting reconvened at 8:00 a.m. on November 8, 2006.

Bill Leonard provided the Revenue and Fees Subcommittee's revised revenue and fee structure recommendation based on the Board's decision from the previous day to exclude, except Tennessee, any State's revenue entitlement from the 2007 revenue figure if the State had not submitted a UCR State Plan by November 1, 2006.

Motion was made by Bob Pitcher to accept the revised revenue and fee structure recommendations (see Exhibit A) and to present it to the FMCSA. Motion carried 12 to 0 with one abstention. A cover letter from the Board will be attached to the fee structure and fees recommendation.

The Board discussed priorities for rulemaking regarding UCR Agreement rules and the UCR system.

The Procedures Subcommittee will begin to draft rules for consideration by the Board at the December meeting.

The minutes of the October 11, 2006, Board meeting were approved as corrected.

Bob Pitcher provided input from the Industry Advisory Subcommittee on revenue requirement and initial annual fee recommendation.

Depository Subcommittee will continue its work on establishing the depository for insertion into the draft rules from the Procedures Subcommittee.

Bob Pitcher will work on justification for intrastate carriers carrying interstate traffic and whether carriers in non-participating States are subject to the UCR Agreement.

Minutes of the Unified Carrier Registration Plan Board of Directors Meeting
Hilton Hotel, Chicago O'Hare Airport
November 7 and 8, 2006

Bill Leonard will work on furnishing info to FMCSA regarding justification for the recommended fee structure.

Dave Lazarides will provide information on the administrative costs of the UCR System.

A conference call will be scheduled for 2:00 p.m. eastern standard time on November 20 to discuss administrative costs that go along with establishing the UCR Agreement. Avelino will advise on access number via the UCR email list.

David Hugel advised that, due to limited funds availability, travel costs to the Board's meeting in January in Phoenix, which will be held in conjunction with the meeting of the National Conference of State Transportation Specialists, should be paid by Board member's State, if possible.

Robert Pitcher made a motion that the Board send a letter to the FMCSA recommending the removal of Robert Voltmann from the Board due to non-participation. Motion carried.

Terry Willert presented the UCR Agreement Question & Answer follow-up questions that have made since the last meeting.

Board adjourned at 10:22 a.m. to allow subcommittees to meet.

Minutes approved by the UCR Board on December 5, 2006

Terry L. Willert

UCR Board Acting Secretary