

Minutes of the Unified Carrier Registration Plan Board of Directors Meeting
Conference Call
November 20, 2006

The meeting of the Unified Carrier Registration Plan Board of Directors (Board) was called to order by Avelino Gutierrez, chairman, at 2:05 p.m. EST, on November 7, 2006.

Attendance:

Board of Directors - Avelino Gutierrez, Bob Pitcher, Rick Craig, Barb Hague, Frank LaQua, Dave Lazarides, Bill Leonard, Angel Oliver, Tony Portanova, Rich Schweitzer, Craig Sharkey, and Terry Willert. Absent – David Hugel, Ruth Skluzacek, and Robert Voltmann.

Self-introductions were made by the Board members present.

The Agenda was reviewed and approved.

Ground rules for the meeting were reviewed.

Avelino Gutierrez, based on his discussion with Chris Mele from NARUC, provided updates of the Single State Registration System (SSRS) extension legislation. No action is expected from Congress until December. Legislation for a one year extension of SSRS is most likely to be in the form of a continuing resolution of either an omnibus bill or a technical corrections bill.

Bryan Price, on behalf of David Hugel, provided an update from the Federal Motor Carrier Safety Administration (FMCSA).

Angel Oliver reported that, with the approval of the Board, the Texas Department of Transportation management has agreed to proceed with plans to use Texas' web based system for SSRS as the base for construction of a Unified Carrier Registration (UCR) system for use by all States. A team will be formed consisting of Texas' IT staff and UCR System Subcommittee members to figure out the needs of the new system. Anyone wishing to look at a test program of the current system can obtain access by emailing Angel with such a request.

Bob Pitcher, chair of the Industry Advisory Subcommittee, no report.

Barb Hague, chair of the Procedures Subcommittee, reported that a revised procedure document will be ready at the December meeting in Chicago.

Dave Lazarides, chair of the UCR System Subcommittee, reported that a conference call is scheduled for November 29 with FMCSA to discuss UCR System needs. This will include how much capacity of the federal database (probably MCMIS) is needed for the UCR system and the need to prescribe a common format so that all States receive uniform information.

Frank LaQua, chair of the Depository Subcommittee, reported that the subcommittee has looked at the IFTA and IRP budgets to get idea of the expenses that may need to be considered for UCR depository.

Bill Leonard, chair of the Revenue and Fees Subcommittee, reported that the FMCSA needs data on how much carriers in various fleet size categories have been paying

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under SSRS. Barb Hague for Missouri and Angel Oliver for Texas advised their States' systems are able to and will provide that sort of information.

Bill Leonard and Gene Eckhardt also presented revised fees that needed to be considered as a result of inclusion of South Dakota in the 2007 UCR Agreement. South Dakota's State Plan was unintentionally not considered as part of the fee structure and fees approved by the Board at its last meeting on November 8, 2006.

Craig Sharkey made a motion to accept the revised fee structure and fees recommendation. See Exhibit A. After discussion, the motion carried with no dissenting votes.

Bill Leonard made a motion that the fee structure and fees recommendation be sent to FMCSA, with a cover letter of explanation and justification, and with the understanding that additional information will be provided as requested by the FMCSA. Motion carried.

Terry Willert presented a draft State Plan to be included in the UCR Agreement. The draft State Plan is intended to be a recommended format rather than a required format.

Avelino Gutierrez will send out an email with specific bill number information so that States can continue to urge legislators to pass the SSRS extension language.

Avelino Gutierrez will soon be sending the letter to the U. S. Secretary of Transportation, regarding the removal of Robert Voltmann from the Board and his replacement.

Meeting adjourned at 3:24 p.m. EST.

Minutes approved by the UCR Board on December 5, 2006

Terry L. Willert

UCR Board Acting Secretary