

Minutes of the Unified Carrier Registration Plan Board of Directors Meeting
Holiday Inn Capitol, Washington, DC
October 11, 2006

The meeting was called to order by Avelino Gutierrez, Chair, at 8:00 a.m. on October 11, 2006.

Attendance:

Board of Directors - Avellino Gutierrez, Bob Pitcher, Rick Craig, Barb Hague, David Hugel, Frank LaQua, Dave Lazarides, Bill Leonard, Angel Oliver, Tony Portanova, Rick Schweitzer, Craig Sharkey, Ruth Skluzacek, Bob Voltmann, and Terry Willert..

Others - Brian Price, FMCSA; Shannon Watson, FMCSA; John Jabas, FFE; R Charles Waymire, Trans/Mid-Am; Ron Wyamire, Trans/Mid-Am; Dick Henderson, CVSA; Cande Cerniglia, ACS Inc; Bill Debord, KY DOT; Carolyn Barr, Con-Way; Russell Stover, Schneider Nat'l; Sonia Sanders, KY DOT; Gene Eckhardt, WA UTC; Connie Owen, JJ Keller; Tom Klingman, UPS; Joe Marshall, MS DOT; Chris Mele, NARUC; Sue Larson, CA DMV; Ron Hicks, AL PSC; Joseph Ortego, LA PSC; Beverly Benjamin, AR PSC; Michael Fielek, MI PSC; Don Ferrier, NC DMV; Paul Davis, MN DPS; Tim Adams, AAMVA; Adam Anderson, UT DOT; John Steinhoff, FMCSA; Earl Eisenhart, TIA; Sharon Hopkins, MD MVA; Doug Kilpatrick, WA UTC; Robert Marvin, OH PUC; Alan Martin, OH PUC; Lynn Jones, OK CC; George Jeffery, OR DOT; Mike Hoeme, KS CC; Sheila Rowen, TN DOR; Sandy Bowling, IN DOR; Buzz Danzl, MN DOT; Pam Walker, AAMVA; Cathy Gautreaux, LA MTA; Gail Soares, MSDTE, and Terry Mercer, RI PUC.

Self-introductions were made by all present.

The Agenda was reviewed and approved.

The minutes of June 13, 2006, July 13 and 14, 2006, and August 22 and 23, 2006 Unified Carrier Registration Board of Directors (Board) meetings were distributed for review. A motion was made by Barb Hague to accept the minutes as presented. Motion passed.

An update of the SSRS extension legislation was given by Avelino Gutierrez, Bob Pitcher, and Dick Anderson.

An update from the Federal Motor Carrier Safety Administration was given by David Hugel.

The Industry Advisory Subcommittee (IAS) report was given by Bob Pitcher, Chair. Concern over Oregon's amendment to SAFETEA-LU was expressed.

Procedures Subcommittee report was given by Barb Hague, Chair. The draft of the Unified Carrier Registration (UCR) Agreement was reviewed and discussed. Recommended revision to the initial paragraph of the draft State Plan to include a reference Section 4305 of the Unified Carrier Registration Act of 2005, Public Law 109-59, effective August 10, 2005. Recommended the amount of black areas in the Registration Form (Attachment C) be reduced for easier faxing.

Additional comments regarding the UCR Agreement must be provided to Avelino Gutierrez by October 25, 2006, which the Procedures Subcommittee will respond to by November 1, 2006.

The Procedures Subcommittee will create an outreach document to industry and to State enforcement and administrative agencies.

The UCR System Subcommittee report was given by Dave Lazarides, Chair.

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The Revenue and Fees Subcommittee report was given by Bill Leonard, Chair, and Gene Eckhardt. Entitlement verification, fee structures, and carrier population were discussed.

A motion was made by Ruth Skluzacek that there be a single vehicle category in the fee structure. Motion passed.

Additional comments regarding the UCR Agreement fees and categories must be provided to Avelino Gutierrez by October 25, 2006, which the Revenue and Fees Subcommittee will respond to by November 1, 2006.

The Revenue and Fees Subcommittee will provide fees and category scenarios for consideration by the Board at the November Board meeting.

An update of State Plan certifications was provided by Avelino Gutierrez.

A follow-up of the Question and Answer document was provided by Terry Willert.

Avelino Gutierrez polled the Board regarding the need for rulemaking related to fees and everything else in the UCR Agreement. Consensus was reached to:

- (1) move forward after the November Board meeting with rulemaking on the fees and everything else in the UCR Agreement; and
- (2) proceed with implementing everything else in the UCR Agreement except the fees without rulemaking.

Drafts from the subcommittees will be provided to the Board and subcommittees by November 1, 2006, including:

- Fee structure and final revenue figures – Revenue and Fees Subcommittee;
- UCR System document – UCR System Subcommittee;
- UCR Agreement – Procedures Subcommittee; and
- Outreach document – Procedures Subcommittee.

Future UCR Board meetings were tentatively set for November 7 & 8 in Chicago, December 4 & 5 in Chicago, and January 15 and 16 in Phoenix in conjunction with the winter meeting of the National Conference of State Transportation Specialists.

Barbara Hague made a motion that a subcommittee be formed to create a request for information (RFI) or a request for performance (RFP) regarding the depository required by the UCR Agreement. Motion passed. Avelino Gutierrez designated Frank LaQua as the chair of this subcommittee. Other members are Ruth Skluzacek, Dave Lazarides, Gene Eckhardt, Barbara Hague, and John Jabas.

Avelino Gutierrez then opened the meeting to all present for general discussion.

Terry Willert asked the States that have prepared intrastate renewal notices advising of the changes regarding SSRS and the UCR Agreement to please email him copies of those notices, which he will then distribute by email to the other States.

The meeting was adjourned at 4:00 p.m.

Minutes approved as corrected by the UCR Board on December 5, 2006
Terry L. Willert, UCR Board Acting Secretary

Industry Advisory Subcommittee

Bob Pitcher, Chair	American Trucking Association
Carolyn Barr	Con-way
Cathy Gautreaux	Louisiana Motor Truck Association
Dave Golden	Property Casualty Insurers of America
John Jabas	Frozen Food Express Industries, Inc.
Tom Klingman	United Parcel Service
Connie Owen	J.J. Keller & Associates
Pete Pantuso	American Bus Association
Bob Rothstein	American Moving and Storage Association
David Schroyer	Schroyer, Inc.
Linda Stuttgen	Northland Insurance Companies
Victor Parra	United Motorcoach Association
Charley Parfrey	Parfrey Trucking (Broker)
Joyce Daake	Truck Services, Inc.

and Industry Board members Rick Craig, Richard Schweitzer, Craig Sharkey, and Robert Voltman

UCR System Subcommittee

Dave Lazarides, Chair	Illinois Commerce Commission
Tom Klingman	United Parcel Service
Ruth Skluzacek	Iowa Department of Transportation

(As part of the minutes, the spelling of Ruth Skluzacek's last name was corrected and approved on November 8, 2006. Terry L. Willert, acting secretary.)

Carolyn Barr	Con-way
Sonya Sanders	Kentucky Department of Transportation
Bill Debord	Kentucky Department of Transportation
Craig Sharkey	Wal-Mart
Russ Stover	Schneider National

Procedures Subcommittee

Barb Hague, Chair	Missouri Department of Transportation
Richard Schweitzer	National Private Truck Council
Scott Morris	Alabama Public Service Commission
Kathy Hunter	Washington Utilities and Transportation Commission
Bill Withers	Louisiana Public Service Commission
Paul Pugh	Virginia Department of Motor Vehicles
Gail Soares	Massachusetts Dept. of Telecommunications and Energy
Sharon Land	South Carolina Department of Motor Vehicles
Carolyn Barr	Con-way

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Sandy Bowling	Indiana Department of Revenue
Terry Willert	Colorado Public Utility Commission
Tom Klingman	United Parcel Service
Lynne Jones	Oklahoma Corporation Commission Trans. Division

Revenue and Fees Subcommittee

Bill Leonard, Chair	New York Department of Transportation
Gene Eckhardt	Washington Utilities and Transportation Commission
Tom Klingman	United Parcel Service
Rick Craig	Owner, Operator and Independent Driver Assoc.
Richard Schweitzer	National Private Truck Council
Dave Lazarides	Illinois Commerce Commission
Tony Portanova	Connecticut Department of Motor Vehicles
Bob Pitcher	American Trucking Association
Bob Voltmann	Transportation Intermediaries Association
John Jabas	Frozen Food Express Industries
Frank LaQua	North Dakota Department of Transportation

Depository Subcommittee

Frank LaQua, Chair	North Dakota Department of Transportation
Barb Hague	Missouri Department of Transportation
Ruth Skluzacek	Iowa Department of Transportation
Dave Lazarides	Illinois Commerce Commission
Gene Eckhardt	Washington Utilities and Transportation Commission
Bill Leonard	New York Department of Transportation
Adam Anderson	Utah Motor Carrier Division