

Minutes of the Unified Carrier Registration Plan Board of Directors Meeting  
Four Points by Sheraton Hotel, Phoenix, AZ  
January 15 and 16, 2007

The meeting of the Unified Carrier Registration Plan Board of Directors (Board) was called to order by Avelino Gutierrez, chairman, at 1:00 p.m. on January 16, 2007.

Attendance:

Board of Directors - Avellino Gutierrez, Bob Pitcher, Rick Craig (by telephone), Barb Hague, David Hugel, Frank LaQua, Dave Lazarides, Bill Leonard, Angel Oliver, Rich Schweitzer, Craig Sharkey (by telephone), Ruth Skluzacek, Robert Voltmann, and Terry Willert.  
Others – See Exhibit A.

Self-introductions were made by all present.

The Agenda was reviewed and approved.

Ground rules for the meeting were reviewed.

The minutes of the December 4 and 5, 2006, Board meeting were distributed to the Board.

Avelino Gutierrez advised that Anthony Portanova had submitted his letter of resignation from the Board.

Board subcommittee members list was updated. See Exhibit B.

Avelino Gutierrez provided an update of the Single State Registration System (SSRS) extension and other legislation.

David Hugel provided a Federal Motor Carrier Safety Administration (FMCSA) update.

Bill Leonard provided the Revenue and Fees Subcommittee report. He presented information in response to FMCSA letter requesting additional information on the fees recommendation from the Board.

Avelino Gutierrez, as a New Mexico state employee, said that the States have a huge stake in this matter. Expeditious rulemaking of fees is vital to the States.

Dave Lazarides, chair of the UCR System Subcommittee, reported on issues regarding self-registration and state registration in the UCR system.

Dave Lazarides and Angel Oliver provided a demonstration of the Texas model for registration under the UCR Agreement.

Sam Abbas, with the US General Accounting Office, presented the GAO's function with the Board.

Avelino Gutierrez distributed the letter under his signature dated December 22, 2006, regarding the discontinuation of SSRS enforcement after December 31, 2006. See Exhibit C.

Meeting adjourned at 4:47 p.m.

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Meeting reconvened at 8:00 a.m., January 16, 2007.

Bob Pitcher provided the Industry Advisory Subcommittee report.

Randall Bartlett, Elizabeth Proudfit, and Jim Doucette from NIC presented a UCR Agreement self-registration system model.

Chris Mele provided an update of the work done on the SSRS extension and the possibility of the reinstatement of the SSRS.

Bob Pitcher made a motion that the Board not support an effort to reinstate SSRS. Motion passed 7 to 5, with one abstention and Avelino Gutierrez did not vote as his vote would have made no difference.

Frank LaQua, chair, provided the Depository Subcommittee report. The discussion also included contact of potential UCR registrants in non-participating States.

Dave Lazarides, chair, provided the UCR System Subcommittee report.

Barbara Hague, chair, provided the Procedures Subcommittee report. She explained the amendments to the draft UCR Agreement.

Ruth Skluzacek made a motion to accept the UCR Agreement Registration Form as presented upon explanation of the document to those attending telephonically. Motion passed unanimously.

Ruth Skluzacek made a motion to accept Item 9, Base State Designation, of the UCR Agreement. The motion passed 13 to 1.

Ruth Skluzacek made a motion to accept Item 15 (e), Administration of UCR Fees, of the UCR Agreement. After discussion and further amendment, Item 15(e) passed unanimously. As amended, Item 15(e) reads, "Participating states shall submit a monthly financial report and shall submit any funds that were in excess of the annual registration revenue in accordance with P. L. 109-59 to the depository as identified by the UCR Board by the end of the following month."

Frank LaQua made a motion that Item 15(g)(1), Admin Option 1, be the method of distributing excess revenues. The motion passed unanimously.

Ruth Sckluzacek made a motion to accept Item 10, Change in Base State, of the UCR Agreement. The motion passed unanimously.

Latest draft of UCR Agreement will be provided by Barb to Avelino for distribution to the Board for approval at a later teleconference meeting.

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Avelino Gutierrez made a motion that the UCR System Subcommittee be appointed to negotiate with the State of Texas a draft of a written procedure that establishes a method to change and update the Texas information system, and to negotiate and draft a systems requirement document, and, prior to Board approval, to have the authorization to follow those procedures and systems requirement documents, and that the contact between the State of Texas and the UCR Systems Subcommittee be the Chair of the UCR Systems Subcommittee. The motion passed unanimously.

Avelino Gutierrez made a motion that once a draft Memorandum of Understanding is received from Texas by the chair, the vice-chair, and circulated to the rest of the Board, that a Board meeting be noticed and held by teleconference to review and approve the Memorandum of Understanding between the Board and the State of Texas. The motion passed unanimously.

Avelino Gutierrez made a motion that the UCR System Subcommittee attempt to resolve any remaining issues, including a method to appropriately handle credit card fees, and that if an agreement is reached that notice be given and a Board meeting be held by teleconference to consider whether to give Texas assurances relative to a self-registration system. The motion passed unanimously.

Bill Leonard provided the UCR Fees Subcommittee report.

David Hugel advised Board that the FMCSA has no funding for future Board meetings. The FMCSA budget is under continuing resolution that expires Feb 15, 2007 that is very restrictive.

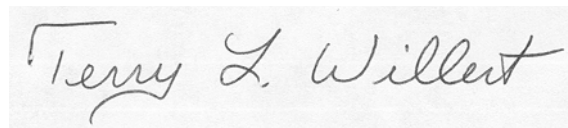
Avelino Gutierrez proposed that the next Board meeting be held at the NCSTS meeting in June in Indianapolis. Complex issues are difficult to handle via teleconference.

Sam Abbas, with GAO, provided an update on the survey that was handed out the day before.

Bob Pitcher made a motion to accept the minutes of the December 4 and 5, 2006, Board meeting. The motion passed unanimously.

Meeting adjourned at 11:50 a.m.

Respectfully submitted

A handwritten signature in cursive script that reads "Terry L. Willert". The signature is written in dark ink on a light-colored background.

Terry L. Willert  
UCR Board Acting Secretary

Minutes corrected and approved by the UCR Board on March 15, 2007.