

The sixty-third (63rd) Unified Carrier Registration (UCR) Plan Board of Directors (Board) meeting was called to order by Avelino Gutierrez, Chairman at 10:05 a.m. MDT.

Attendance - Board of Directors:

Present – Adam Anderson, Sandy Bowling, Bob Voltman, Gene Eckhardt, Avelino Gutierrez, Dave Lazarides, Scott Morris, Neal Murphy, Angel Oliver and.

Absent – Bill Bronrott, Woody Chambers, Jay Gingerich, Bill Leonard, Rick Schweitzer and Bob Pitcher.

Avelino Gutierrez conducted a roll call of the States with **self-introductions** of government and industry representatives made by those in attendance.

Dave Lazarides moved to accept the **meeting agenda**, which was seconded by Scott Morris. There was no discussion and the agenda was approved (Exhibit A).

Avelino Gutierrez established the **teleconference ground rules**.

Angel Oliver moved to accept the **minutes of the June 15, 2011, Board meeting**. Seconded the motion. The minutes were approved with minor changes..

**UCR Legislative Update** – no update.

**FMCSA Update** – Jose Rodriguez – Completed the carrier lists, a list of all the carriers and a list with carriers that have undeliverable addresses filtered out. Sandy asked Jose to look into why Brokers that only have MC numbers are not being uploaded into safer when they have completed their registrations.

**UCR System & Best Practices Best Subcommittee-** Dave Lazarides – During June's meeting several states had indicate they were looking into starting their own registration system. Request that information be forwarded to the Board by states as to when they might start utilizing their own system. A packet of information was sent out including a statistic report showing a state's percentage of carriers having registered, retreat report, New Dot #'s issued vs. registered, and list of Carriers who have paid significantly lower than the number of vehicles reported on the MCS-150 form. (Exhibit A)

Dave asked about if there was something that FMCSA could do to help inform carriers about the Unified Carrier Registration when they obtain a new USDOT number and have indicated that they are a carrier and are going to operate in interstate commerce. Also if there was a way that Indiana would be able to use the web service to retrieve the new companies information and place it in the registration system. Dave did apologize to FMCSA and Sandy for not visiting with them before bringing it up in the meeting. Sandy indicated that would be something that would have to be worked out with FMCSA – there are limitations on how often an update can be made to Safer from MCMIS and the original agreement for down loads from safer to the registration system was 1 daily.

Angel Oliver – Texas is dealing with a lot of parent companies that operates subsidiaries with separate USDOT numbers. They operate under the separate DOT number but the parent company pays the fees under the main DOT number. Sandy –

they have the same issue were there are sister companies and they have different tax ID numbers. Gene – Washington is also facing the same question as to what to do with these companies. Once a company has decided on a business structure and has established this structure and created a stand alone company then they are a separate legal entity.

**Registration System of the State of Indiana – Sandy Bowling** – Will forward the list of carriers to Scott for the e-mail. In a couple of weeks will forward an updated list of unregistered carriers including the non-participating states. A request had been sent out to states which non-participating state they have sent notices and if they are going to continue to do so.

**Industry Advisory Subcommittee - Bob Voltman** – FMSCA had published the Notice for Mexican Carriers wanting to operate long haul in the US and that their counter part in Mexico has done the same. Rick Wood reminded us that it was pilot program and not a rule. – it will take time before any carriers will be ready to do so.

**Depository Subcommittee - Scott Morris** – Working on formatting a monthly report for the board. Collection totals for 2010 looking at approximately 92.8 Million, 2009 approx. 83 million, 2008 approx. 77.75 million, and 2007 approx. 74.4 million. (Exhibit C)

**Revenue and Fees Subcommittee - Dave Lazarides**, Temporary Chair – Have started to put together the frame work to start the analysis process for the 2013 registration year. Avelino mentioned he had sent a copy of the letter to FMCSA regarding the fee structure for 2012 and requested the Board members reply by the close of business on Monday July 18<sup>th</sup>, 2011 (Exhibit D)

**Procedures Subcommittee - Scott Morris** – Still working on the list of States that would like to have the e-mail sent out to, have only heard from eight states to opt out. If a State wants to opt out and hadn't hit the 80% mark they can let Scott know that they would like to opt out and he can check the percentages and when they hit 80% he will remove them from the list.

Reporting Requirements – States operating their own registration systems – there is a standard already written into the procedures that a state must send a report and payment to the Depository by the end of the month on revenue received during the previous month. For example – for the month of June a report and payment would have to be sent by the end of July. However, the depository would get the report and then send a bill to the states requesting payment. Recommend that for the time being this process continue.

Depository disbursements - a recommendation that if a state does not send in their report each month that it would be presumed that they have met their entitlement and would be excluded from the disbursement.

Question was asked as to how often the statistic report was updated by Iteris and

posted. Sandy Bowling indicated that she has been requesting and posting it every two weeks. Scott Morris said the report can be run daily. Sandy suggested she could update it weekly.

Mike – PA PUC had a question in regards to the payment to the depository as to how often the payment needed to be made. Scott Morris said he was going to keep the current process, were he would send an invoice to the State requesting payment and when it was due by. Avelino Gutierrez indicated a payment could be sent at any time and Scott Morris added that states just needed to make sure they indicate what year the payment was for.

**Audit Subcommittee** –Gene Eckhardt – Nothing new to report – Just waiting for the standards to be developed and adopted by the Board.

**Old/New Matters:**

**Future Board Meetings:**

August 11, 2011 12:00 pm – 3:00 pm EDT  
September 22, 2011 12:00 pm – 3:00 pm EDT

Proposed: October 27, 2011 12:00 pm – 3:00 EDT  
December 8, 2011 12:00 pm – 3:00 pm EST

The Board adjourned at 3:00 EDT.

Minutes approved by the UCR Board on August 11, 2011.

Adam Anderson, UCR Board acting Secretary

Exhibit A – Meeting Agenda  
Exhibit B – Retreat report, New entrant, Potential revenue  
Exhibit C – Proposed Depository report form  
Exhibit D – Letter to Ray LaHood – Secretary- United States Department of Transportation