| U.S. Department of Transportation | Deputy Administrator | 1200 New Jersey Ave., S.E. Washington, D.C. 20590 |

Federal Motor Carrier
Safety Administration

AUG 2 7 2007

Refer to: MC-ESL

Mr. Avelino Gutierrez
Chairperson, Unified Carrier Registration
 Board of Directors
1120 Pasco de Peralta
Santa Fe, NM 87504

Dear Mr. Gutierrez:

The Federal Motor Carrier Safety Administration (FMCSA) has modified its computer systems to ensure the implementation of the Unified Carrier Registration Agreement (UCRA).

The purpose of this letter is to provide additional technical information (see enclosure) on the process for a State to upload UCR payment information to FMCSA's data systems so that this information can be used to ensure compliance with UCR fee payment requirements of the UCRA. This document also provides a list of data elements available from FMCSA's data systems that States can download to use for billing purposes of UCR fees.

The UCR fee payment information will be available for viewing once received through the Motor Carrier Management Information System, Query Central, and Safety and Fitness Electronic Records System. The UCR fee payment information will be available through a new version of Inspection Selection System to be released on September 14, 2007.

Technical questions or concerns regarding FMCSA's Information Technology systems related to UCR should be directed to Janet Curtis at (202) 493-0458 or via electronic mail at janet.curtis@dot.gov. For non-technical questions regarding this matter, please contact Jim Davis at (202) 366-6406 or via electronic mail at james.davis@dot.gov.

Sincerely yours,

David H. Hugel

Enclosure

cc:
Mr. Robert Pitcher, Vice-Chair
Unified Carrier Registration Board of Directors

Transmission of Unified Carrier Registration data between Federal Motor Carrier Safety Administration and participating States
Questions and Answers

Q. If a participating State wants to send/receive United Carrier Registration(UCR) fee payment information to FMCSA, what must the State do to start the process?

A. Any State interested in transmitting/receiving UCR data from FMCSA must start the process by applying for an account to FMCSA's Third Party Developers Partnership (3pDP). Please use the link below to apply for an account:

  https://3pdp.fmcsa.dot.gov/

  Once a State receives their account on 3pDP they will be able to download the transaction schema for the upload to FMCSA and the download of the UCR load file. When the State is ready to test their system with FMCSA, they will need to contact Technical Support at (617) 494-3003. Once the State system is certified, the state may begin sending the UCR payment information to FMCSA and FMCSA will begin sending the UCR load file to the State.

Q. What is the UCR load file?

A. The UCR load file is the file FMCSA will send each night to a participating UCR State. The file contains information on new carriers, as well as updates on carriers who have changed their MCS-150 information or carriers who are no longer in business.

Q What does a participating UCR State need to send to FMCSA?

A. A participating UCR State will send the upload transaction file to FMCSA in XML format daily. This file must contain the data elements listed on Page 2 of this document.

Q. What will FMCSA send to a participating UCR State?

A. On a daily basis, FMCSA will send the UCR load file to a participating State in XML format which contains the data elements listed on Page 2 of this document.

Q. How will a roadside officer be able to view the information?

A. A roadside officer will be able to view the UCR information in Motor Carrier Management Information Systems (MCMIS), Query Central, or Safety and Fitness Electronic Records System. Also, FMCSA will release a new version of Inspection Selection System on September 14, 2007 which will allow a roadside officer to view UCR fee payment information.

Data Elements

The following fields shall be included in the UCR upload transaction.

XML Tag Name	Description	Auth. Source System
CompanyUSDOTNumber	U.S. DOT Number of Company	UCR
CompanyMCNumber	Docket Number (MC / MX)	UCR
CompanyFreightForwarderNumber	Freight Forwarder Number	UCR
CompanyIntrastateFlag	Intrastate Vehicles Indicator	UCR
RegistrationFeePaid	Indicator Whether UCR Registration Fees are Paid for the Company	UCR
RegistrationYear	Registration Year for Which Fee Payment was Most Recently Received	UCR
RegistrationUpdateDate	Update Date of UCR Registration	UCR
RegistrationBaseState	Base State of UCR Registration	UCR

The following fields shall be included in the UCR Load File

In the case where a field value is null, an empty XML tag shall be included in the output record.

XML Tag Name	Description	Auth. Source System
CARRIER_ID_NUMBER	U.S. DOT Number of Company	MCMIS
ICC_NUMBER	Docket Number	MCMIS
CARRIER_NAME	Legal Name of Company	MCMIS
DBA_NAME	Company "Doing Business As" Name	MCMIS
STREET	Physical Address Street	MCMIS
CITY	Physical Address City	MCMIS
STATE	Physical Address State	MCMIS
ZIP_CODE	Physical Address Zip Code	MCMIS
MAIL_STREET	Mailing Address Street	MCMIS
MAIL_CITY	Mailing Address City	MCMIS
MAIL_STATE	Mailing Address State	MCMIS
MAIL_ZIP_CODE	Mailing Address Zip Code	MCMIS
TELEPHONE_NUMBER	Telephone Number	MCMIS
FAX_NUMBER	Fax Number	MCMIS
QUANTITY_HAZMAT_TANK_TRAILERS	Number of HazMat Tank Trailers Operated by Company	MCMIS
QUANTITY_POWER_UNITS	Number of Power Units Operated By Company	MCMIS
QUANTITY_TRAILERS	Number of Trailers Operated by Company	MCMIS
MCMIS_STATUS	Status of Company in MCMIS	MCMIS

CARRIER_INTERSTATE	Interstate or Intrastate Status of Company	MCMIS
ENTITY_TYPE	Company Entity Type	MCMIS
BROKER_AUTH_STATUS	Broker Authority Status	L&I
TELEPHONE_NUMBER	Telephone Number	L&I
FAX_NUMBER	Fax Number	L&I
UCR_REGISTRATION_FEE_PAID	Indicates Whether UCR Fees Are Paid for the Specified Year	UCR
UCR_REGISTRATION_UPDATE_DATE	Update Date of the UCR Data	UCR
UCR_BASE_STATE	State of UCR Registration	UCR
UCR_INTRASTATE_VEHICLES	Intrastate Vehicles Indicator	UCR
UCR_REGISTRATION_YEAR	Registration Year for Which Fee Payment Was Most Recently Received	UCR