



Exhibit I
UCR Plan Board Meeting Minutes
July 23 & 24, 2007

U.S. Department
of Transportation

Deputy Administrator

1200 New Jersey Ave., S.E.
Washington, D.C. 20590

Federal Motor Carrier
Safety Administration

JUL 20 2007

Refer to: MC-ESL

Mr. Avelino Gutierrez
Chairperson, Unified Carrier Registration
Board of Directors
1120 Pasco de Peralta
Santa Fe, NM 87504

Dear Mr. Gutierrez:

The Federal Motor Carrier Safety Administration (FMCSA) has modified its computer systems to ensure the implementation of the Unified Carrier Registration Agreement (UCRA) moves forward in a timely manner. The purpose of this letter is to provide information on the data available to the States from our systems and to provide FMCSA's information technology (IT) requirements for receipt of UCR data sent from the participating State agencies.

Enclosed is documentation describing these IT specifications. This documentation (**Schema Requirements for States to Send UCR data to FMCSA**) includes the required schema for a State to upload data to FMCSA's Safety and Fitness Electronic Records (SAFER) system so that State and Federal enforcement personnel have access to the UCRA registration payment data while either inspecting a vehicle or viewing a carrier's safety data online.

The FMCSA will also provide a schema containing the required file format and transmission information to be used by participating agencies who wish to receive a file from SAFER for the State's use in populating their UCR IT systems upon that agency's request.

The FMCSA will only send and receive these data files mentioned above to those States who are participating in the UCR Plan and Agreement and who have provided the Agency with a UCRA State Plan. These files will only be provided to the State agency listed on each individual State Plan.

In addition, since the use of the data provided by FMCSA to the States for UCR purposes is the same data provided to the State's Motor Carrier Safety Assurance Program (MCSAP) office, the use of this data is governed by the terms of the MCSAP grant agreement.

Also as requested at the June UCR Board meeting in Indianapolis, FMCSA has removed the password requirement to view UCR payment information on SAFER. Thus, anyone with internet access will be able to go onto the SAFER Web site and see whether or not an entity has paid its UCR fee.

I would like to again emphasize the need for States participating in the UCR program to provide FMCSA with an IT contact person. Since the June Board meeting, only a small number of States have provided FMCSA with this information.

If you have questions or concerns regarding this matter, please contact Jim Davis of my staff at (202) 366-6406 or via electronic mail at james.davis@dot.gov.

Sincerely yours,

A handwritten signature in black ink, appearing to read "David H. Hugel", is written over a horizontal line.

David H. Hugel

Enclosure

Schema Requirements for States to Send UCR data to FMCSA

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<?xml version="1.0"?>
<!-- edited with XMLSpy v2005 rel. 3 U (http://www.altova.com) by Andrew Wilson
(The Volpe Center) -->
<schema xmlns="http://www.w3.org/2001/XMLSchema"
xmlns:ts="http://infosys.fmcsa.dot.gov/namespaces/UCRInputTransactionV1"
targetNamespace="http://infosys.fmcsa.dot.gov/namespaces/UCRInputTransactionV1"
elementFormDefault="qualified">
  <!-- FMCSA Uniform Carrier Registration Input Transaction,
UCRInputTransaction, vers. 1 -->
  <include schemaLocation="globalTypes.xsd"/>
  <!-- Root element -->
  <element name="UniformCarrierRegistration" type="ts:UCRInputV1Type"/>
  <!-- Root element type -->
  <complexType name="UCRInputV1Type">
    <sequence>
      <element name="Interface" type="ts:interfaceHeaderType"/>
      <element name="TransactionType" type="ts:transHeaderType"/>
      <element name="UCRRegistration"
type="ts:UCRRegistrationType" maxOccurs="5000"/>
    </sequence>
  </complexType>
  <!-- Interface Header type -->
  <complexType name="interfaceHeaderType">
    <sequence>
      <element name="InterfaceName" type="string"
fixed="FMCSA"/>
      <element name="InterfaceVersion" type="string" fixed="01.00"/>
    </sequence>
  </complexType>
  <!-- Transaction Header type -->
  <complexType name="transHeaderType">
    <sequence>
      <element name="TransactionVersion" type="string"
fixed="01.00"/>
      <element name="Operation" type="string" fixed="Replace"/>
      <element name="TimeStamp" type="dateTime"/>
      <element name="TimeZone" type="ts:globalTimeZoneType"/>
    </sequence>
  </complexType>
  <complexType name="UCRRegistrationTransactionType">
    <sequence>

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        <element name="UCRRegistration"
type="ts:UCRRegistrationType"/>
    </sequence>
</complexType>
<!-- Company Identification Type -->
<complexType name="CompanyIdentificationType">
    <sequence>
        <element name="CompanyUSDOTNumber" minOccurs="0">
            <simpleType>
                <restriction base="string">
                    <maxLength value="12"/>
                </restriction>
            </simpleType>
        </element>
        <element name="CompanyMCNumber" minOccurs="0">
            <simpleType>
                <restriction base="string">
                    <maxLength value="8"/>
                </restriction>
            </simpleType>
        </element>
        <element name="CompanyFreightForwarderNumber"
minOccurs="0">
            <simpleType>
                <restriction base="string">
                    <maxLength value="8"/>
                </restriction>
            </simpleType>
        </element>
        <element name="MC_MX_TAG" minOccurs="0">
            <simpleType>
                <restriction base="string">
                    <enumeration value="MC"/>
                    <enumeration value="MX"/>
                    <!-- Interstate Carrier -->
                    <!-- Intrastate Carrier -->
                </restriction>
            </simpleType>
        </element>
        <element name="CompanyInterstateFlag">
            <simpleType>
                <restriction base="string">
                    <enumeration value="Y"/>
                    <enumeration value="N"/>
                    <!-- Interstate Carrier -->
                    <!-- Intrastate Carrier -->
                </restriction>
            </simpleType>
        </element>
    </sequence>
</complexType>

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        </restriction>
      </simpleType>
    </element>
  </sequence>
</complexType>
<complexType name="UCRRegistrationType">
  <sequence>
    <element name="CompanyIdentification"
type="ts:CompanyIdentificationType"/>
    <element name="RegistrationFeePaid">
      <simpleType>
        <restriction base="string">
          <enumeration value="Y"/>
          <enumeration value="N"/>
          <!-- Fee Paid -->
          <!-- Fee Not Paid -->
        </restriction>
      </simpleType>
    </element>
    <element name="RegistrationYear">
      <simpleType>
        <restriction base="string">
          <maxLength value="4"/>
        </restriction>
      </simpleType>
    </element>
    <element name="RegistrationUpdateDate" type="date"
minOccurs="0"/>
    <element name="RegistrationBaseState"
type="ts:globalFullJurisdictionType" minOccurs="0"/>
    <element name="RegistrationOperatingStates"
type="ts:RegistrationOperatingStatesType" minOccurs="0"/>
  </sequence>
</complexType>
<complexType name="RegistrationOperatingStatesType">
  <sequence>
    <element name="RegistrationOperatingState"
type="ts:globalFullJurisdictionType" minOccurs="0" maxOccurs="60"/>
  </sequence>
</complexType>
</schema>

```