

Exhibit F  
UCR Plan Board Meeting Minutes  
December 6, 2007



U.S. Department  
of Transportation

Federal Motor Carrier  
Safety Administration

Deputy Administrator

1200 New Jersey Ave., S.E.  
Washington, D.C. 20590

NOV 30 2007

Refer to: MC-ESS

Mr. Avelino A. Gutierrez  
Chair, Board of Directors  
Unified Carrier Registration Plan  
1120 Pasco de Peralta  
Santa Fe, NM 87504

Dear Mr. Gutierrez:

Over the past year and a half, the Federal Motor Carrier Safety Administration (FMCSA) has dedicated a great deal of time and resources to ensuring the successful implementation of the Unified Carrier Registration Agreement (UCRA). In our efforts to assist the UCR Board with its implementation efforts, I would like to briefly update you on two issues.

First, I wanted to advise you and the Board that FMCSA has invested a substantial amount of staff time and resources into modifying our computer systems to ensure the systems receive UCR fee payment data from the participating States, and their contractors. The Agency has also expended additional resources to meet the November 15, 2007, start date, set by the Board, for beginning roadside enforcement of compliance with the UCRA. The FMCSA was successful in meeting this deadline and received UCR payment flat files from Indiana, Alabama, Iowa, Maine, North Dakota, Illinois, and Virginia either directly or through their designated agent. All of the UCR payment information was available for viewing by roadside officers via SAFER in time for the enforcement deadline set by the Board.

To achieve this, multiple meetings and communications involving FMCSA, States, and members of the Board occurred. Although the Board sent out a notice on November 16, 2007, stating that UCR roadside enforcement should not begin until the payment information has been successfully uploaded, FMCSA wishes to note that the Agency met all of its requirements by November 16, 2007.

To ensure the continued success of the UCR fee collection and enforcement effort, it is critical that all States be certified to send payment information to the FMCSA electronically via web services. This process is necessary to facilitate automatic updates of payment data which is essential to conduct roadside enforcement. This process has already begun, and certifications are expected to occur in the coming weeks. Because of the strain on Agency resources, the FMCSA is setting a deadline of December 14, 2007, for those States affected to complete the certification process. The FMCSA will continue to accept the flat files only until this date. I am requesting

that you inform the States of this information during the next UCR Board meeting on December 6, 2007.

The second issue relates to what identifying information FMCSA maintains and has provided to States on entities subject to the collection of UCR fees. The FMCSA maintains census data on motor carriers and some leasing companies in its Motor Carrier Management Information System (MCMIS). The Agency also maintains data on for-hire motor carriers, freight forwarders, and brokers in other databases besides MCMIS.

Each of these entities mentioned above are given a unique identifying number for tracking purposes. This includes:

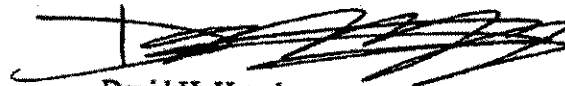
- **U.S. DOT Number:** Provided to private carriers, for-hire carriers and leasing companies
  - Leasing companies are generally not subject to the FMCSA jurisdiction, and only appear in MCMIS in limited numbers.
- **Motor Carrier (MC) Number:** Provided to for-hire carriers and brokers
- **Freight Forwarder (FF) Number:** Provided to freight forwarders only (maintained in FMCSA's License and Insurance (L&I) database, not MCMIS)

For entities subject to the UCRA that do not have a U.S. DOT number, States should work closely with the Board to ensure a process exists giving the States the capability to collect fees from all entities subject to the UCRA, with or without one of the identifying numbers discussed above.

Additionally, FMCSA will be combining these databases in the future Unified Registration System rulemaking. Until that rulemaking is completed, I ask that the Board share this letter with the States so that they are aware of the multiple ways to obtain information on an entity from which they wish to collect UCR fees.

If you have questions or concerns regarding this matter, please contact Julie Otto of my staff at (202) 366-0710 or via e-mail at [julie.otto@dot.gov](mailto:julie.otto@dot.gov).

Sincerely yours,



David H. Hugel

cc:

Mr. Robert Pitcher, Vice-Chair, Board of  
Directors, Unified Carrier Registration Plan