

The seventy-third (73<sup>rd</sup>) Unified Carrier Registration (UCR) Plan Board of Directors (Board) meeting was called to order by Avelino Gutierrez, Chairman at 12:00 p.m. CDT.

Attendance - Board of Directors:

Present – Avelino Gutierrez, Adam Anderson, Sandy Bowling, Woody Chambers, Gene Eckhardt, Dave Lazarides, Neal Murphy, Mike Hoeme, Rick Schweitzer, Bill Bronrott.

Absent –Robert Voltmann, Angel Oliver, Scott Morris, and Jay Gingrich.

Avelino Gutierrez conducted a roll call of the States with **self-introductions** of government and industry representatives made by those in attendance.

Adam Anderson moved to accept the **meeting agenda**, which was seconded by Sandy Bowling. Agenda approved (Exhibit A)

Avelino Gutierrez established the **teleconference ground rules**.

Gene Eckhardt moved to accept the **minutes of the August 2, 2012 Board meeting**. Neal Murphy seconded the motion. (Exhibit B)

**UCR Legislative Update** – No report

**FMCSA Update** – Bill Bronrott – turned time over to Jose Rodriguez.

All the requested lists have been compiled and sent as requested. Should have by next Board meeting where the request to inactivate or mark as undeliverable will be sent.

For now all states should send a request to Jose indicating the USDOT number and the reason for the action.

Anybody who had a registrant only USDOT number will be having their USDOT number inactivated. To reactivate their number they will need to change it to either intrastate or interstate.

FMCSAS is looking into how we can reach out to those carriers who have not updated their MCS-150 forms.

**Audit Subcommittee** –Gene Eckhardt – No report.

**Procedures Subcommittee** – Adam Anderson – clarification on audits, the question was should states be starting the audits in 2013 or 2014. States should be auditing the UCR payment for 2012 as per the requirement that was passed by the Board during the June meeting. They have until March 31<sup>st</sup> of the following year to complete the required audits.

**UCR System Subcommittee & Best Practices Best Subcommittee**- Dave Lazarides – Just to let everyone know that all states should have the ability to get a report of their unregistered carriers. This will enhance everyone's ability to keep current.

**Industry Advisory Subcommittee** – Robert Pitcher – No report.

**Revenue and Fees Subcommittee** - Dave Lazarides, Acting Chair – No report.

**Registration System of the State of Indiana** – Sandy Bowling – All the mail lists are ready to send out.

A discussion over the dividing up of the non-participating states and the need to have those who are sending out the notices indicate if they are not willing to send them out.

Sandy confirmed with those states that did the extra mailing last year. Each state will receive a list of carriers that they will be responsible to send notices to.

The system will be ready by October 1<sup>st</sup> for registrations with the enhancements. A reminder was given that all 2010 actions need to be taken care of by October 1<sup>st</sup>.

**Depository Subcommittee** - Scott Morris –given by Frank LaQua – distributions for 2007 & 2010 over the Labor Day weekend. Within a week there will be another distribution for 2011 and then we will start on the disbursement for 2012. Spreadsheets have been forwarded out to everyone. (Exhibit C)

**Old/New Matters:**

**Future Board Meetings:**

October 25<sup>th</sup> 12:00 pm – 3:00 pm EDT  
December 6<sup>th</sup> 12:00 pm – 3:00 pm EST

The Board adjourned at 1:15 pm EDT.

Minutes approved by the UCR Board on December 6, 2012.

Adam Anderson, UCR Board acting Secretary

Exhibit A – Meeting Agenda  
Exhibit B – August 2, 2012 Board Meeting  
Exhibit C – Depository Disbursements