

Minutes of the Ninety-Sixth Unified Carrier Registration Plan Board of Directors Meeting
April 9th, 2015

The Ninety-Fifth (96th) Unified Carrier Registration (UCR) Plan Board of Directors (Board) meeting was called to order by Avelino Gutierrez, Chairman at 12:00 pm EDT.

Attendance - Board of Directors:

Present – Avelino Gutierrez, Adam Anderson, Sandy Bowling, Daphne Jefferson, Dave Lazarides, Mike Hoeme, Scott Morris, Elizabeth Leaman, Woody Chambers, Robert Pitcher and Rick Schweitzer.

Absent – Angel Oliver, Jay Gingrich, and Robert Voltman.

Avelino Gutierrez conducted a roll call of the States with **self-introductions** of government and industry representatives made by those in attendance.

Woody Chambers moved to accept the **meeting agenda**, which was seconded by Adam Anderson. Agenda approved (Exhibit A) – Motion passed

Avelino Gutierrez established the **teleconference ground rules**.

Dave Lazarides moved to accept the **minutes of the March 3rd, 2015 Board meeting**. Avelino Gutierrez seconded the motion. (Exhibit B) – Motion passed.

UCR Legislative Update – No report

FMCSA Update – Daphne Jefferson – Requested that the five Industry representative's send an e-mail or letter to Daphne with a copy to Rick Wood and Avelino Gutierrez indicating their desire to stay on the Board. Their terms expire in May.

Rick Wood also reminded the Board that FMCSA needed a recommendation from the Board for the NCSTS representative to finish the term that was vacated by Gene Eckhardt that was set to expire in 2016.

Scott Morris – Requested a copy of the appointment letters for Adam, Angel, Sandy and Elizabeth for the banking purposes.

Sandy Bowling – Gave a brief report on the number of carriers that have been affected by the URS deactivations.

Audit Subcommittee – Angel Oliver – Avelino reported for Angel that she was appreciated Alabama and Missouri for sending her a copy of their audit procedure to come up with a standard.

Administrative Fee's Subcommittee – Elizabeth Leaman – The Subcommittee has been working on the form to request a reimbursement for the Charleston meeting has been mailed. Once the forms are all returned then a excel report will be sent to Scott so they can be refunded once the money is there.

Elizabeth is reviewing a web based program to improve the management of the reimbursement process. It is like using I-cloud and those needing to request a reimbursement. Elizabeth plans on demonstrating the functionality at the June meeting.

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Procedures Subcommittee – Adam Anderson – No report.

Depository Subcommittee - Scott Morris – Reviewed the final distribution for the 2014 fees. States that will be made whole by the next payment from Indiana will not receive any money from the distribution. A reminder is that when a state is made whole they will receive a billing notice from the Depository for those extra funds. If those funds are not sent to the Depository within 30 days than any future funds will be held by Indiana at the direction of the Depository Chair. (Exhibit C)

Hopefully, the distribution for the 2013 registration year will be done soon. The final payment has been received and forwarded to the Bank of North Dakota.

The distribution for the 2011 and 2012 are being worked on but heir was some data issues that needed to be worked out.

Scott reviewed the State reports for the three current years. The system is still on track to cap for the states in late July or August. Scott has been able to get the checking account for the Board set up. (Exhibit D)

Also a reminder for everyone to think about dropping off the third year to track and that Scott planned on bringing that up at the June meeting.

Industry Advisory Subcommittee – Robert Pitcher - No report

Sandy brought up some information about Arkansas requiring a fee for carriers that have USDOT numbers and are traveling in Arkansas, Bob will look into.

UCR System Subcommittee & Best Practices Best Subcommittee - Dave Lazarides – Asked people are having problems accessing the system to contact him and Sandy so that a better understanding of the issue so a solution can be created.

Dave and his Subcommittee will be visiting with the states that are running their own programs to see if there is a way to speed up the process of getting the reports for how much they collect each month.

Sandy reported that there were seven states that were having a problem accessing the system and all but one state has had this issue resolved.

Revenue and Fees Subcommittee - Dave Lazarides, Acting Chair – No Report

Registration System of the State of Indiana – Sandy Bowling – The new UCR percentages are posted online. Sandy requested that if any state that is relying on the FF, MC and MX numbers to e-mail her because these numbers are going away.

Old/New Matters:

Future Board Meetings:

May 7th, 2015 12:00 pm – 3:00 pm EDT

June 10th, 2015 8:00 am – 12:00 pm EDT Chattanooga, TN – with the NCSTS meeting

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July 9th, 2015 12:00 pm – 3:00 pm EDT

August 20th, 2015 12:00 pm – 3:00 pm EDT

Proposed in face Board meeting the week of September 14th

The Board adjourned at 1:15 pm CDT.

Minutes approved by the UCR Board on .

Adam Anderson, UCR Board Secretary

Exhibit A – Meeting Agenda

Exhibit B – Board Meeting Minutes

Exhibit C – 2014 Distribution

Exhibit D – States Reports