

Minutes of the Eightieth Unified Carrier Registration Plan Board of Directors Meeting –
Tele Conference
July 25th, 2013
Page 1 of 4

The Eightieth (80th) Unified Carrier Registration (UCR) Plan Board of Directors (Board) meeting was called to order by Avelino Gutierrez, Chairman at 12:00 p.m. EDT.

Attendance - Board of Directors:

Present – Avelino Gutierrez, Adam Anderson, Sandy Bowling, Gene Eckhardt, Mike Hoeme, Scott Morris, Dave Lazarides, Neal Murphy, Bill Bronrott, Robert Pitcher, Jay Gingrich, Rick Schweitzer, and Woody Chambers..

Absent – Angel Oliver, and Robert Voltmann,

Avelino Gutierrez conducted a roll call of the States with **self-introductions** of government and industry representatives made by those in attendance.

Neal Murphy moved to accept the **meeting agenda**, which was seconded by Sandy Bowling. Agenda approved (Exhibit A)

Avelino Gutierrez established the **teleconference ground rules**.

Woody Chambers moved to accept the **minutes of the June 12, 2013 Board meeting**, subject to be changed if some other notes are provided. Neal Murphy seconded the motion. (Exhibit B)

Gene Eckhardt – put out a plea for any notes on the Board meeting, his notes got lost in the travel home.

The Board expressed its thanks to Gene Eckhardt for volunteering to take notes for the Board meeting in Adam Anderson's absence. Gene expressed his new found appreciation for Adam and how much work goes into doing the minutes.

Motion Passed.

UCR Legislative Update – No report

FMCSA Update – Bill Bronrott – No report at this time.

Audit Subcommittee –Gene Eckhardt – No report at this time.

Procedures Subcommittee – Adam Anderson – Discussion on the registration forms, forms 1 & 2 and the appropriate instruction forms. One more chance for any changes to the forms so they would be ready for the 2014 registration year. (Exhibit's C,D,E,F,G, H)

Depository Subcommittee - Scott Morris – A subsequent Depository payment had been sent out a couple of weeks ago and a spreadsheet had been circulated showing those payments. (Exhibit I) The funds for another distribution have been received. This is for funds collected through the calendar year for 2012. Hope to make that in August.

Money continues to come in on the state system reports for 2013, they are starting to slow down.

The state of Massachusetts has reached its cap for 2011. For 2012 there 4 or 5 more states that could reach their cap. That would make 2012 the most successful year yet.

UCR System Subcommittee & Best Practices Best Subcommittee- Dave Lazarides
– On the system side we fully anticipate to be able to use the Depository function for the 2013 year.

Reminder to the States to use the unregistered list provided on the Indiana system.

Sandy Bowling – Still need to sign off on the unregistered report. Will let everyone know when it has been signed off.

Industry Advisory Subcommittee – Robert Pitcher – No Report at this time.

Revenue and Fees Subcommittee - Dave Lazarides, Acting Chair – Just a reminder that we are approaching the time we need to make our recommendation for the 2015 year. The committee is looking at that recommendation closely.

Gene Eckhardt – The basis for making a recommendation for the 2015 fees this early is based upon the experience with how long the rule making process is for FMCSA.

Avelino Gutierrez – Confirmed what Gene was saying that the rule making process does include a process of clearing it through OMB.

Registration System of the State of Indiana – Sandy Bowling –
There has been three reports signed off: The registered carriers report, UCR (weekly) monthly payment report, everybody will need to save the payment report because you'll only be able to pull the current month report, for instance in a couple weeks July will be there but June will not.

The third one is the new entrant report – it will give you all your new carriers.

Would like to have a conference with the team members to review the reports and see if there are any questions.

The MOU has been signed by the Board and Indiana. (Exhibit J).

Sandy will be sending an e-mail to Jose Rodriguez requesting the mailing lists. This will include the last USDOT number obtained so everyone can make sure they add those who obtained a USDOT number after the list was generated.

There has been a bit of an issue with downloads coming from FMCSA has been reduced from 14 – 17 down loads a day to 3-5 downloads per day. This has caused a delay for a carrier to show in the system from the next day to 2 days. Trying to find out what changed.

Jose Rodriguez – Reminded states need to send him the information for undeliverable addresses for brokers in a spreadsheet with the USDOT number, MC number and the bad address. Follow the same process for the brokers that have gone out of business.

Sandy Bowling reminded everyone to do the registration for brokers on the registration system to use the USDOT number.

Old/New Matters:

Robert Pritcher there was not on a request from the previous Board meeting to lock carriers into a particular base state. There are several reasons under the statute to be able to do that.

Scott Morris – Agreed that there is a provision for a carrier to change their base state and that the Board does have the authority to set that.

Avelino Gutierrez – There was no action taken other than Sandy was going to look into it.

Future Board Meetings:

August 29, 2013 12:00 pm – 3:00 pm EDT
September 19, 2013 12:00 pm – 3:00 pm EDT
October 31, 2013 12:00 pm – 3:00 pm EDT
December 5, 2013 12:00 pm – 3:00 pm EST

The Board adjourned at 12:55 pm EDT.

Minutes approved by the UCR Board on August 25, 2013.

Adam Anderson, UCR Board Secretary

Exhibit A – Meeting Agenda
Exhibit B – April 4, 2013 Board Meeting Minutes
Exhibit C – 2014 UCR Registration Form
Exhibit D – 2014 UCR Registration Form Instructions
Exhibit E – 2014 UCR Form 1
Exhibit F – 2014 UCR Form 1 Instructions
Exhibit G – 2014 UCR Form 2
Exhibit H – 2014 UCR Form 2 Instructions
Exhibit I – 2012 Partial UCR Depository Distribution July 15th, 2013
Exhibit J – Memorandum of Understanding with Indiana

Minutes of the Eightieth Unified Carrier Registration Plan Board of Directors Meeting –
Tele Conference
July 25th, 2013
Page 4 of 4

Exhibit F – NCSTC Appointments